

**MINUTES September 20, 2019**  
**LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS**  
APPROVED

The meeting was called to order by J Mims at 12:34 PM. N Peirce took the roll call and determined a quorum was present.

**Members Present:**

E Airhia  
R Cathey  
J Cortez  
C Guillotte  
J Mims  
D Mayeux  
N Pierce  
R Salgado  
K Tyner  
L Fazio-Griffith

**Members Absent:**

K Steele

**Staff Present:**

J Doming

**Agenda**

J Mims asks to approve the agenda. All approved; no abstentions.

**Board Meeting Minutes**

J Mims asks for a motion to approve the July Board Meeting minutes. All approved; no abstentions.

**Committee on Licensure/Supervision/Appraisal –LPC J Mims, J Cortez, L Fazio-Griffith**

J Mims asks for a motion to approve the surrender of LPC license, #3999. All approve.

J Mims presents the LPC licensure report. The data includes those practice settings and expedited applications approved each month by Board Staff:

<b>Application</b>	<b>Aug</b>	<b>Sept</b>	<b>Expedited</b>	<b>Total</b>
LPC Application for Licensure	16	17	28	<b>61</b>
<b>56 Approved; 5 Denied</b>				
LPC Endorsement Application	1	5	0	<b>6</b>
<b>4 Approved; 2 Denied</b>				
PLPC Application (Section 1, 2, 3)	14	13	37	<b>64</b>
<b>62 Approved; 2 Denied</b>				
PLPC Application:Section 1 Only	1	1	0	<b>2</b>
<b>2 Approved; 0 Denied</b>				
PLPC Application: Section 1 and 2 Only	1	0	0	<b>1</b>
<b>1 Approved; 0 Denied</b>				
PLPC Application: Section 2 Only	0	0	0	<b>0</b>
<b>0 Approved; 0 Denied</b>				
PLPC Application: Section 2 and 3 Only	0	0	0	<b>0</b>
<b>0 Approved; 0 Denied</b>				
PLPC Application: Section 3 Only	0	0	0	<b>0</b>
<b>0 Approved; 0 Denied</b>				
LPC Supervisor Application	3	12	1	<b>16</b>
<b>13 Approved; 3 Denied</b>				
Appraisal Privilege	1	0	0	<b>1</b>
<b>1 Approved; 0 Denied</b>				
PLPC: Change/Add Supervisor	6	15	1	<b>22</b>
<b>22 Approved; 0 Denied</b>				
PLPC Practice Setting Updates	34	13	0	<b>47</b>
<b>47 Approved; 0 Denied</b>				
<b>Total LPC Folders Reviewed</b>	<b>77</b>	<b>76</b>	<b>67</b>	<b>220</b>

J Mims asks for public comments.

J Mims asks to approve the licensure report. All approve; no abstentions.

**Committee on Licensure/Supervision/Appraisal –LMFT- C Guillotte, K Tyner, R Cathey, K Steele**

C Guillotte presents the LMFT licensure report:

<b>Total Number of LMFT Applications Reviewed</b>				
<b>August &amp; September 2019</b>				
<b>Application</b>	<b>Aug</b>	<b>Sept</b>	<b>Expedited</b>	<b>Total</b>
LMFT Application for Licensure <b>1 Approved; 0 Denied</b>	0	0	1	1
LMFT Out-of State Applications for Licensure <b>0 Approved; 0 Denied</b>	0	0	0	0
PLMFT Section 1,2,3 <b>1 Approved; 1 Denied</b>	0	2	0	2
PLMFT Section 1 Only <b>1 Approved; 1 Denied</b>	0	2	0	2
PLMFT Section 2 and 3 Only <b>1 Approved; 1 Denied</b>	0	2	0	2
PLMFT Change/Add Practice Setting <b>2 Approved; 0 Denied</b>	2	0	0	2
PLMFT Change/Add Supervisor <b>0 Approved; 0 Denied</b>	0	0	0	0
LMFT SC Application: Section 1 <b>1 Approved; 0 Denied</b>	0	1	0	1
LMFT SC Application: Section 2 <b>1 Approved; 0 Denied</b>	0	1	0	1
LMFT Supervisor Candidate <b>1 Approved; 0 Denied</b>	0	1	0	1
LMFT Supervisor <b>0 Approved; 0 Denied</b>	0	0	0	0
<b>Total LMFT Folders Reviewed</b>	<b>2</b>	<b>9</b>	<b>1</b>	<b>12</b>

J Mims asks for comments from the public.

C Guillotte motions to approve the report. All approve; no abstention.

**Committee on Legislative Affairs Report**

M Feduccia and K Blum present the report. Townhall meeting will be offered at the LCA Conference on Monday evening, September 30<sup>th</sup> at 5:30 at the Sheraton in New Orleans. M Feduccia asks ED to send out an email to notify the licensees of this meeting. She will provide the information. There are bills being seen at the national level that would allow LPC's to bill Medicare. She is waiting to hear on the local level if LPC's will keep their jobs if they are currently working in FQHCs or RHCs. LDH is working to approve an emergency rule.

**Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, K Tyner, J Doming**

J Mims motions to accept the Consent Agreement for licensee L Guillory, LPC #6908  
All approve; no abstentions.

N Pierce presents the Disciplinary Affairs Committee Report:

**Unofficial Complaints Received since July 19, 2019:**

1. 19/20-5: Unethical Conduct
2. 19/20-11: Unlawful Practice
3. 19/20-18: Unprofessional Conduct
4. 19/20-19: Unprofessional Conduct
5. 19/20-25: Insurance Fraud

**Official Complaints Received since July 19, 2019:**

1. 19/20-6: Unethical conduct
2. 19/20-7: Not Licensed with the board
3. 19/20-8: Unethical Conduct
4. 19/20-9: Unprofessional Conduct
5. 19/20-10: Unethical Conduct/Providing false information
6. 19/20-12: Client Records
7. 19/20-13: Unethical Conduct
8. 19/20-14: Unprofessional Conduct
9. 19/20-15: Sexual Misconduct
10. 19/20-16: CCE
11. 19/20-17: Unethical Conduct
12. 19/20-20: CCE
13. 19/20-21: Practicing outside of scope/Unlawful Practice
14. 19/20-22: Unprofessional Conduct
15. 19/20-23: Unethical Conduct
16. 19/20-24: Client Records
17. 19/20-26: Dual Relationship
18. 19/20-27: Not Licensed
19. 19/20-28: Not Licensed
20. 19/20-29: Client Records
21. 19/20-30: Abandonment/Dual Relationship
22. 19/20-31: Supervision
23. 19/20-32: Unprofessional Conduct
24. 19/20-33: CCE
25. 19/20-34: Unlawful Practice \*

**Cases to Open:**

1. 19/20-6: Unethical conduct
2. 19/20-9: Unprofessional Conduct

3. 19/20-10: Unethical Conduct/Providing false information
4. 19/20-12: Client Records
5. 19/20-15: Sexual Misconduct
6. 19/20-20: CCE
7. 19/20-21: Practicing outside of scope/Unlawful Practice
8. 19/20-22: Unprofessional Conduct
9. 19/20-25: Insurance Fraud \*
10. 19/20-26: Dual Relationship
11. 19/20-29: Client Records
12. 19/20-30: Abandonment/Dual Relationship
13. 19/20-31: Supervision
14. 19/20-32: Unprofessional Conduct
15. 19/20-33: CCE
16. 19/20-34: Unlawful Practice \*

**Cases to Close:**

1. 18/19-23: Unethical Conduct
2. 18/19-38: Unethical Conduct
3. 18/19-56: Unethical Conduct
4. 18/19-58: CCE
5. 18/19-61: Dual Relationship
6. 18/19-64: Inappropriate Relationship
7. 18/19-70: Records \*
8. 18/19-75: CCE
9. 18/19-82: Records
10. 18/19-84: CCE
11. 18/19-85: Unprofessional Conduct
12. 18/19-86: CCE
13. 18/19-89: Unethical Conduct/Records
14. 18/19-92: Unethical Conduct
15. 18/19-95: Unethical Conduct
16. 19/20-1: Inappropriate Relationship
17. 19/20-2: Unethical Conduct
18. 19/20-8: Unethical Conduct

**Complaints to Dismiss:**

1. 19/20-5: Unethical Conduct
2. 19/20-7: Not Licensed with the board
3. 19/20-11: Unlawful Practice
4. 19/20-13: Unethical Conduct
5. 19/20-14: Not licensed with the board
6. 19/20-16: Not licensed with the board

7. 19/20-17: Unethical Conduct
8. 19/20-18: Unprofessional Conduct
9. 19/20-19: Not licensed with the board
10. 19/20-23: Unethical Conduct
11. 19/20-27: Not Licensed with the board
12. 19/20-28: Not Licensed

**TOTAL OPEN CASES TO DATE: 48**

Pending Legal Action:           17/18-03  
  17/18-37  
  18/19-23  
  18/19-50\*  
  18/19-53  
  18/19-77

Pending MFU:                    16/17-34  
  17/18-26  
  17/18-27  
  17/18-30  
  18/19-18  
  18/19-29  
  18/19-70\*  
  18/19-71\*

J Mims asks for public comments. No comments.  
J Mims motions to approve. All in favor; no abstentions.

**Committee on Professional Assistance Program (PAP): R Cathey, E Airhia, L Fazio-Griffith**

R Cathey presents PAP report. The committee met with with 2 past participants and review their cases. Committee would like to open one new case. One case was closed due to surrender of license.

R Cathey motions to accept the PAP report. All approved; no abstentions.

**Marriage and Family Therapy Advisory Committee Report: R Cathey, K Steele, K Tyner, C Guillotte**

Discussions on awareness and how to proceed as a committee with LAMFT and other COAMFTE/CACREP programs throughout the state. K Tyner and R Cathey will present at LCA conference about supervisor requirements.

R Cathey motions to accept the report. All approved; no abstentions.

**Committee on Correspondence: N Pierce, K Steele**

Ad hoc committee for workgroup redefining CPST/PSR met to discuss correspondence directed to the board. Question and answers discussed and approved. J Mims motioned to approve the committee has the authority to respond

to questions left incomplete at the board meeting. J Cortez seconds. All approve; no abstentions.

Recess at 1:42 p.m.

J Mims motions to reconvene at 1:54 p.m. All approve; no abstentions.

**Committee on Budget: J Doming, K Steele, N Pierce**

J Doming presents the financial numbers for July and August 2019. J Doming presents amended budget for the current FY19/20 and FY20/21. Amendments needed due to anticipated increase in spending on the website and board office equipment.

N Pierce motions to accept the financials; seconds. All approved; no abstentions.

**Executive Director Report – J Doming**

Discipline; Correspondence follow up and application issue resolution; Submitted multiple state reports; Website meetings; All financials and weekly deposits.

**Personnel Report- K Steele, R Cathey, D Mayeux, J Doming**

Hired two new PT employees: Imari Simmons and Michelle Reames  
Samantha McBride acting as interim Credential Specialist.

**New Business – K Steele, J Doming**

LCA Conference in New Orleans, LA begins Sept 28th, 2019  
Next board meeting November 15, 2019 at 12:30pm

**Closing**

J Mims motions to adjourn. R Salgado seconds. All approved; no abstentions.  
Adjourn meeting at 3:08 PM.

Respectfully Submitted By,  
Jamie S. Doming, Executive Director