

MINUTES March 15, 2019
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
APPROVED

The meeting was called to order by K Steele at 12:31 PM. J Doming took the roll call and determined a quorum was present.

Members Present:

J Cortez
C Guillotte
L Fazio-Griffith
J Mims
R Salgado
K Steele
K Tyner

Guests Present:

M Feduccia
L Davis
S Marshall

Members Absent:

D Mayeux (present via telephone)
E Airhia
N Pierce

Staff Present:

R Lundin
J Doming

Agenda

K Steele asks to approve the agenda. J Mims approves. R Salgado seconds. All approved; no abstentions.

J Doming calls roll.

Board Meeting Minutes

K Steele asks for a motion to approve the January Board Meeting minutes. All approved; no abstentions.

Approval of Board Committees

K Tyner will join Disciplinary Affairs Committee. L Fazio-Griffith will join Licensure Committee. K Steel asks to motion to approve. J Mims approves. K Tyner Seconds. All in favor.

Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, J Doming

K Steele present the Disciplinary Affairs Committee Report:

Unofficial Complaints Received since January 18, 2019:

1. 18/19-46: Sexual Misconduct *
2. 18/19-48: Practicing Outside of Scope
3. 18/19-50: Unlawful Representation *

4. 18/19-51: Unethical Conduct with Records
5. 18/19-52: Sexual Misconduct *
6. 18/19-55: Illegal Conduct *
7. 18/19-57: Illegal Conduct *

Official Complaints Received since November 16, 2018:

1. 18/19-45: Unethical Conduct
2. 18/19-47: CCE
3. 18/19-49: Unethical Conduct
4. 18/19-53: Unlawful Representation
5. 18/19-54: Unethical Conduct/Billing
6. 18/19-56: Unethical Conduct/Records Mismanagement

Cases to Open:

1. 18/19-46: Sexual Misconduct
2. 18/19-48: Practicing Outside of Scope
3. 18/19-50: Unlawful Representation
4. 18/19-51: Unethical Conduct with Records
5. 18/19-52: Sexual Misconduct
6. 18/19-53: Unlawful Representation
7. 18/19-54: Unethical Conduct/Billing
8. 18/19-55: Illegal Conduct
9. 18/19-56: Unethical conduct/Records Mismanagement
10. 18/19-57: Illegal Conduct

Cases to Close:

1. 17/18-15: Unethical Conduct
2. 17/18-61: Mismanagement of Records
3. 17/18-65: Unethical Conduct; Records Mismanagement
4. 17/18-73: Unprofessional Conduct; Consent Agreement
5. 18/19-06: Unprofessional Conduct
6. 18/19-16: Unethical Conduct
7. 18/19-24: Unprofessional Conduct; Consent Agreement
8. 18/19-26: Unprofessional/Unethical Conduct; Consent Agreement
9. 18/19-33: Unlawful Representation
10. 18/19-40: Abandonment
11. 18/19-41: Abandonment
12. 18/19-42: Unethical Conduct/Records Mismanagement
13. 18/19-43: Abandonment
14. 18/19-46: Sexual Misconduct

Complaints to Dismiss:

1. 18/19-45: Unethical Conduct; sent to LDH
2. 18/19-47: Not Licensed
3. 17/18-49: Not Licensed

TOTAL OPEN CASES TO DATE: 36

Pending Legal Action: 17/18-37
 17/18-03
 18/19-23

Pending MFU: 16/17-34
 17/18-26
 17/18-27
 17/18-30
 17/18-72
 18/19-18

K Steele asks for public comments. No comments.

K Steele motions to approve. All in favor; no abstentions.

Committee on Legislative Affairs Report

M. Feduccia presents the report: 2019 Legislative Session begins April 8th. Not planning on submitting any bills on LCA's behalf but watching for bills that will affect mental health counseling. The committee has been working with the BESE Board regarding counselors in the school system and the requirements to become a school counselor. Those whom have counseling degrees will now be required to return to school for 2 courses in a CACREP program and complete 600 internship in school setting rather than complete another masters degree program. J Mims asks if there has been any language about CACREP or CACREP equivalent in the legislative language. M Feduccia believes the language reads he/she must complete a CACREP program as well as complete additional coursework from CACREP program.

LCA day at the capital will be held on May 9th from 9-5.

Planning mental health legislative forum possibly on April 15th. LCA's call to action: please contact federal legislators regarding medicare billing and PLPCs having access to receive reimbursement from Medicare.

Committee on Licensure/Supervision/Appraisal –LPC J Mims, J Cortez

J Mims presents licensure report. The data includes those practice settings and expedited applications approved each month by Board Staff.

Total Number of LPC Applications Reviewed: February & March 2019			
Application	Feb.	Mar.	Total
LPC Application for Licensure	18	15	33
29 APPROVED; 3 DENIED; 1 ADDITIONAL INFORMATION NEEDED			
LPC Endorsement Application	6	1	7
7 APPROVED			
PLPC Application (Section 1, 2, 3)	22	22	44
40 APPROVED; 4 DENIED			
PLPC Application:Section 1 Only	0	4	4
1 APPROVED; 3 DENIED			
PLPC Application: Section 1 and 2 Only	0	0	0
N/A			
PLPC Application: Section 2 Only	0	0	0
N/A			
PLPC Application: Section 2 and 3 Only	0	0	0
N/A			
PLPC Application: Section 3 Only	1	0	1
1 APPROVED			
PLPC: Change/Add Supervisor	11	4	15
15 APPROVED			
LPC Supervisor Application	6	7	13
10 APPROVED; 3 DENIED			
Appraisal Privilege	0	1	1
1 APPROVED			
Application for Expedited Processing	21*	11*	32*
*Numbers included in application totals			
PLPC Practice Setting Updates	45	24	69
Total LPC Folders Reviewed	130	89	219

K Steele asks for public comments. L Davis spoke on behalf of herself in regard to not taking the NCE during the required time period. The Board had no questions.

Executive Session: motioned by K Steele. J Cortez approves; C Guillotte seconds.

Meeting to reconvene: motioned by K Steele. J Mims approves; J Cortez seconds.

J Mims motions to approve the report. All approve.

Committee on Licensure/Supervision/Appraisal –LMFT- C Guillotte, K Tyner, R Cathey, K Steele

C Guillotte presents licensure numbers:

Total Number of LMFT Applications Reviewed February & March 2019			
Application	MON.	MON.	Total
LMFT Application for Licensure N/A	0	0	0
LMFT Out-of State Applications for Licensure 2 APPROVED	1	1	2
PLMFT Section 1,2,3 N/A	0	0	0
PLMFT Section 1 Only N/A	0	0	0
PLMFT Section 2 and 3 Only N/A	0	0	0
PLMFT Change/Add Practice Setting 2 APPROVED	2	0	2
PLMFT Change/Add Supervisor N/A	0	0	0
LMFT SC Application: Section 1 N/A	0	0	0
LMFT SC Application: Section 2 N/A	0	0	0
LMFT Supervisor Candidate N/A	0	0	0
LMFT Supervisor N/A	0	0	0
Application for Expedited Processing <small>*Numbers included in application totals</small>	1*	0	1*
Total LMFT Folders Reviewed	4	1	5

K Steele asks for public comments. No comments.

C Guillotte motions to approve the report. All approve.

Marriage and Family Therapy Advisory Committee Report: R Cathey, K Steele, K Tyner, C Guillotte

MFTAC will write a policy deeming what is equivalent for endorsement licensure. New rules will be submitted to the LA State Register as a notification of intent for May publication.

R Cathey motions to accept the report. All approved; no abstentions.

Recess

J Mims motions for recess at 1:23pm; K Tyner seconds. All approve.

J Mims motions to reconvene at 1:35; K Tyner seconds. All approve.

Committee on Professional Assistance Program (PAP): R Cathey, E Airhia, L Fazio-Griffith

R Cathey presents PAP report. Committee met with Assurance Monitoring representative L Rosa to discuss MOUs and additional reports available.

R Cathey motions to accept the PAP report. K Steele seconds. All approved; no abstentions.

Committee on Rules: J Mims, J Cortez, K Steele, D Mayeux, J Doming

J Doming presents the final rule published in the March 20th LA State Register. The Chapter 5 definitions for supervision will be submitted by the release of the May Register.

K Steele asks for public comments. No public comments.

Committee on Budget: J Doming, K Steele, N Pierce

J Doming presents the financial reports for January and February. There will be upcoming large expenses that include website and moving expenditures. The financials are showing a trend in declining LPC applications although there is an increase in endorsement applications. There is also increasing revenue in verifications.

K Steele presents the board resolution to contract with the Department of Justice for legal services during the FY 2019/2020. R Cathey motions to approve; L Fazio-Griffith seconds. All approve; absent: N Pierce, D Mayeux, E Airhia, J Mims

K Steele presents the board resolution to contract with James "Jim" Raines of Breazeale, Sasche, & Wilson, LLP during the FY 2019/2020. R Cathey motions to approve; J Mims seconds. All approve;

Absent: N Pierce, D Mayeux, E Airhia

J Cortez motions to accept the financials; L Fazio-Griffith seconds. All approved; no abstentions.

Executive Director Report – J Doming

Discipline; Correspondence follow up and application issue resolution; Submitted multiple state reports; Website meetings; All financials and weekly deposits; Prep work to transfer database; Search for new office location and state paperwork; Submitted final rules paperwork for chapters 4 and 7; Submitted final rules chapters 7-17; Rules hearing with new oversight committee, rule processes and legislation; Director meetings.

Board discussion on new office locations. 11410 Lake Sherwood Avenue will be submitted to the state as the first choice.

The expected website launch date is March 21st. All licensee postcards will be mailed March 20th.

New Business – K Steele, J Doming

Tier 2.1 Financial Statements due May 15th

The next board meeting is May 17, 2019 at 12:30 p.m.

Rules hearing will begin at 3:30pm.

Closing

J Mims motions to adjourn. R Salgado seconds. All approved; no abstentions.

Adjourn meeting at 2:35 PM.

Respectfully Submitted By,

Jamie S. Doming, Executive Director