

**MINUTES November 20, 2020**  
**LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS**  
APPROVED

The meeting was called to order by K Steele at 12:30 PM. N Peirce took the roll call and determined a quorum was present.

**Members Present:**

E Airhia  
R Cathey  
K Steele  
C Guillotte  
R Salgado  
K Tyner  
Via Zoom:  
J Mims  
A Johns  
N Pierce  
L Fazio-Griffith

**Members Absent:**

**Staff Present:**

J Doming  
R Lundin

**Guests Present:**

J Raines (late arrival)  
Via Zoom:  
K Blum  
Brad Fletcher  
Brooke Moc  
Kristen Dantin  
Emily Buse  
Marcia Garcia  
Michelle McKellar

**Agenda**

K Steele asks to approve the agenda based on legislation provided on the agenda. E Airhia motions to accept. K Tyner seconds. All approved; no abstentions.

**Board Meeting Minutes**

K Steele asks for a motion to approve the March Board Meeting minutes. R Salgado motions to approve. E Airhia seconds. All approved; no abstentions.

**Committee on Legislative Affairs Report:** C Guillotte, J Mims, E Airhia, K Blum

Presented by K Blum-Planning to write bill about changing guidance counselor to school counselor this spring; Receiving questions from LPCs regarding what kind of

roles they can hold; Expand who can visit those in hospitals/ nursing homes. Need to provide low-cost counseling services.

J Mims- concerns about school counseling and ability to provide true counseling in a school setting. There is legislation that denotes that school counselors should be engaged in counseling. Asked Blum to follow up on it.

E Airhia- requests discussion on LDH proposal that LPCs may not diagnosis.

J Doming- presents LDH rough draft of BHS manual that LPCs and LMFTs may not diagnosis for SMI.

K Blum- not aware of the manual.

C Guillotte- trying to institute SMI information printed is incorrect.

K Blum- only thing she can think of is that LDH is working from old rules.

J Mims- members of the Board are prohibited from lobbying but we can provide information. Can Board send letter to LDH reminding/ informing them that current legislation allows for diagnosis and SMI was removed from legislation. More importantly that our statue allows LPCs to diagnosis.

J Doming- will work with K Blum to draft letter to provide information.

No questions. No comments.

E Airhia motions to approve. All in favor.

**Committee on Licensure/Supervision/Appraisal Report- LPC: J Mims, L Fazio-Griffith**

Report presented by J Mims.

J Doming- described appeal process re Board review and requests on behalf of members of the committee that appeals go to the full board.

E Airhia- have second review committee rather than taking to full Board.

K Steele- very few appeals would be more workload to have an additional committee.

R Salgado- agrees to bring appeals to the full Board.

J Mims- motions that if applicant appeals licensure committee’s decision, that matter will go before full Board

J Mims. L Fazio-Griffith seconds.

E Airhia opposes; All others approve.

Discussion on Aisha Davis-Luke’s endorsement application appeal. R Salgado motions to deny the appeal due to not meeting minimum requirements for licensure in Louisiana. K Tyner seconds. No other comments. All in favor. No opposed.

Report presented by J Mims:

<b>Application</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Expedited</b>	<b>Total</b>
LPC Application for Licensure	13	20	25	<b>58</b>

<b>55 APPROVED; 3 DENIED</b>				
LPC Endorsement Application	1	8	3	12
<b>11 APPROVED; 1 DENIED</b>				
PLPC Application (Section 1, 2, 3)	10	17	18	45
<b>36 APPROVED; 8 DENIED; 1 NEED ADDITIONAL INFORMATION</b>				
PLPC Application: Section 1 Only	0	2	0	2
<b>1 APPROVED; 1 DENIED</b>				
PLPC Application: Section 1 and 2 Only	0	0	0	0
<b>NA</b>				
PLPC Application: Section 2 Only	0	0	0	0
<b>NA</b>				
PLPC Application: Section 2 and 3 Only	0	2	0	2
<b>2 APPROVED</b>				
PLPC Application: Section 3 Only	0	0	0	0
<b>NA</b>				
LPC Supervisor Application	8	22	3	33
<b>32 APPROVED; 1 DENIED</b>				
Appraisal Privilege	0	1	0	1
<b>1 APPROVED</b>				
PLPC: Change/Add Supervisor	4	15	NA	19
<b>19 APPROVED</b>				
PLPC Practice Setting Updates	37	43	NA	80
<b>80 APPROVED</b>				
<b>Total LPC Folders Reviewed</b>	<b>73</b>	<b>130</b>	<b>49</b>	<b>252</b>

*Expedited: Totals from Approvals from 9/12/2020 - 11/13/2020*

## MFTAC- LICENSURE

Presented by C Guillotte:

Application	Oct.	Nov.	Expedited	Total
LMFT Application for Licensure	0	1	5	6
<b>6 Approved</b>				
LMFT Endorsement Application	0	2	3	5
<b>5 Approved</b>				
PLMFT Application (Section 1, 2, 3)	1	0	1	2
<b>2 Approved</b>				
PLMFT Application: Section 1 Only	0	0	0	0
<b>NA</b>				
PLMFT Application: Section 2 and 3 Only	0	0	0	0
<b>NA</b>				
PLMFT Change/Add Practice Setting	1	4	0	5
<b>5 Approved</b>				

PLMFT Change/Add Supervisor <b>NA</b>	0	1	0	1
LMFT SC Application: Section 1 <b>NA</b>	0	0	0	0
LMFT SC Application: Section 2 <b>NA</b>	0	0	0	0
LMFT Supervisor Candidate <b>NA</b>	0	0	0	0
LMFT Supervisor <b>1 Approved</b>	1	0	0	1
<b>Total LMFT Folders Reviewed</b>	<b>3</b>	<b>8</b>	<b>9</b>	<b>20</b>

*Expedited: Totals from Approvals from 9/12/2020 - 11/13/2020*

Typically have 50 % pass rate for NMFTE  
 October and November 100 % pass rate  
 C Guillotte moves to accept report. K Tyner seconds

**Committee on Professional Assistance Program Report: R Cathey, E Airhia, L Fazio-Griffith**

Presented by E Airhia

Met with PAP member that recently relapsed. PAP committee is working. People are taking responsibility for themselves. Requests an item to be added to MOU: need to be seeing PAP participants on a frequent basis through zoom.

R Cathey- there is more engagement with participants.

J Doming- very active with meetings with participants.

K Steele- PAP is doing great job.

No cases to close/open/dismiss

Motion to accept from E Airhia. Second to accept C Guillotte. All approved.

**Marriage and Family Therapy Advisory Committee: R Cathey, K Steele, C Guillotte, K Tyner**

Presented by R Cathey:

Orientation supervisor presentation at LCA. Finished updating supervisor exam.

Taking video presentation from LCA to put a link for individuals to access.

K Tyner named the officers for 2021: Chair-R Cathey; Vice Chair-C Guillotte

Secretary-K Tyner

LAMFT is seeking nominations for K Steele LMFT educator position. LAMFT has a plan and process for new board member.

R Cathey motions to approve. E Airhia seconds.

All In favor. No opposed.

**Recess: 10 Minutes**

1:20pm motion to recess K Tyner. R Cathey seconds.

1:38pm K Steele motions to reconvene; all approve.

**Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, K Tyner, J Doming**

K Steele presents the Disciplinary Affairs Committee Report:

**Unofficial Complaints Received since November 20, 2020:**

1. 20/21-34: Practicing outside Scope/Failure to Cooperate\*
2. 20/21-39: Unethical Conduct
3. 20/21-40: Unethical Conduct
4. 20/21-41: Unethical Conduct\*
5. 20/21-42: Unethical Conduct\*
6. 20/21-44: Unethical/Unprofessional Conduct
7. 20/21-45: Fraudulent Billing
8. 20/21-47: Unethical/Unprofessional Conduct
9. 20/21-48: Not Licensed with Board
10. 20/21-51: Dual Relationship
11. 20/21-52: Unethical/Unprofessional Conduct
12. 20/21-55: Inappropriate Relationship
13. 20/21-56: Not Licensed with Board

**Official Complaints Received since November 20, 2020:**

1. 20/21-33: Not Licensed with Board
2. 20/21-35: Unprofessional Conduct
3. 20/21-36: Unethical/Unprofessional Conduct
4. 20/21-37: Unethical Conduct
5. 20/21-38: Unethical/Unprofessional Conduct
6. 20/21-43: Unethical/Unprofessional Conduct
7. 20/21-46: Not Licensed with Board
8. 20/21-49: Not Licensed with Board
9. 20/21-50: Unethical/Unprofessional Conduct
10. 20/21-53: Unethical/Unprofessional Conduct
11. 20/21-54: N/A
12. 20/21-57: Unethical/Unprofessional Conduct
13. 20/21-58: Not Licensed with the Board

**Cases to Open:**

1. 20/21-34: Practicing outside Scope/Failure to Cooperate\*
2. 20/21-35: Unprofessional Conduct
3. 20/21-36: Unethical/Unprofessional Conduct
4. 20/21-37: Unethical Conduct
5. 20/21-38: Unethical/Unprofessional Conduct
6. 20/21-39: Unethical Conduct
7. 20/21-40: Unethical Conduct

8. 20/21-41: Unethical Conduct\*
9. 20/21-42: Unethical Conduct\*
10. 20/21-43: Unethical/Unprofessional Conduct
11. 20/21-45: Fraudulent Billing
12. 20/21-47: Unethical/Unprofessional Conduct
13. 20/21-50: Unethical/Unprofessional Conduct
14. 20/21-51: Dual Relationship
15. 20/21-52: Unethical/Unprofessional Conduct
16. 20/21-53: Unethical/Unprofessional Conduct
17. 20/21-54: N/A
18. 20/21-57: Unethical/Unprofessional Conduct

**Complaints to Dismiss:**

1. 20/21-33: Not Licensed with Board
2. 20/21-44: Unethical & Unprofessional Conduct (*Complainant withdrew*)
3. 20/21-46: Not Licensed with the Board
4. 20/21-48: Not Licensed with the Board
5. 20/21-49: Not Licensed with the Board
6. 20/21-55: Inappropriate Relationship (*No complainant information*)
7. 20/21-56: Not Licensed with the Board
8. 20/21-58: Not Licensed with the Board

**Complaints to Close:**

1. 18/19-37: CCE
2. 18/19-50\*: Unlawful Representation
3. 18/19-53: Unlawful Representation
4. 18/19-77: Unlawful Representation
5. 19/20-80: Unethical Conduct
6. 19/20-122: Inappropriate Relationship
7. 19/20-145\*: Providing False Information
8. 19/20-150: Unprofessional Conduct
9. 19/20-165: Unethical Conduct
10. 20/21-5\*: Unreported Arrest
11. 20/21-7: Unethical Conduct
12. 20/21-8: Unethical/Unprofessional Conduct
13. 20/21-9: Unethical/Unprofessional Conduct
14. 20/21-11: Unprofessional/Unethical Conduct/Practice outside of scope
15. 20/21-12: Unprofessional Conduct
16. 20/21-13: Unethical Conduct
17. 20/21-18: Unprofessional/Unethical Conduct
18. 20/21-19: Unprofessional/Unethical Conduct
19. 20/21-27\*: Unprofessional/Unethical Conduct
20. 20/21-31: Unethical Conduct

\*Board Initiated Complaint

**TOTAL OPEN CASES TO DATE: 47**

Consent Agreements:

Complaint 19/20-122 –Voluntary Surrender, David McMillian, LPC #1744 and #MFT534

Complaint 19/20-127-Summary Suspension, Brett Chambley, LPC #5928

Complaint 20/21-23- Suspension, John Antonucci, LPC #6597

License Reinstatements:

Reinstate LPC#7050, Complaint #19/20-139 Simone Allmon (previously Simone Irwin)

N Pierce motions to accept the report from the Committee on Disciplinary Affairs Report. K Tyner seconds. All in favor. No Opposed.

**Committee on Rules: J Mims, L Fazio-Griffith, K Steele**

Emergency rule re: teletherapy. J Mims turned over to J Doming:

Governor released a new proclamation for the current health emergency;

Rules committee is asking to extend emergency rules for teletherapy.

J Mims- would like to move on behalf of committee- allow emergency rules to supersede new rules on teletherapy that will be published on 12.20.20.

Emergency rules are effective beginning today for 120 days as long as the state remains under a health emergency. The new teletherapy rules will be effective when the emergency orders are over.

J Mims- motion that teletherapy emergency rules be extended for 120 days. R Salgado seconds. No questions. All in favor.

J Doming- requests on behalf of the committee that asynchronous or synchronous hours be counted as “in person” hours for renewal applicants.

J Mims Motion to extend emergency rules re: online CEHs through 2021.

K Tyner seconds. All in favor. No opposed.

No questions.

Public comments:

Will applicant names will be announced for approvals/denials?

J Doming: Applicant dashboards will be updated by the end of the day.

**Financial Report:**

Presented by J Doming:

August, September, October 2020 Financial Reports

Amended Budget presented. Increase spending on advertising from past years and additional revenues will be needed for professional services. Budget will be entered to Boards and Commissions website and sent to legislative oversight committees.

The current advertising campaign will continue. CDs at Whitney bank were moved to the operating account at Chase bank to fund the annual expense of the campaign.

R Cathey motions to approve the amended budget. E Airhia seconds. All approve.

N Pierce motions to approve the financials. R Salgado seconds. All in favor. No opposed.

**Executive Director Report: J Doming**

Presented by J Doming:

Multiple state reports; budget research and preparation; rules re: teletherapy and LMFT endorsement; financials and deposits; Discipline and PAP work; Legislative Audit; Renewal applicants; Correspondence

No questions or comments

C Guillotte motions to accept. K Tyner seconds. All in favor.

**New Business**

K Steele presents new Board Officer election. R Salgado and J Mims nominated for the position of Board Chair. The board members vote by voice beginning with the first nominee- Dr. Roy Salgado

R Salgado- yes

K Tyner- yes

L Fazio-Griffith- yes

E Johns- yes

J Mims- abstain

N Pierce- no

E Airhia-abstain

R Cathey- yes

6 votes meet the majority. Dr. Roy Salgado named the 2021 LPC Board Chair.

K Steele presents the Vice chair as Dr. Laura Fazio-Griffith and the Secretary- Nakeisha Pierce

R Salgado motions to accept the new officers. K Tyner seconds. All approve.

K Steele reminds the board that the new chair will reach out before the January meeting about committees.

**Close of Business**

K Steele reminds board that Ethics training due by 12/31 and is state mandated.

Farewell and thank you to K Steele.

E Airhia motions to adjourn. C Guillotte seconds.

Adjourn meeting at 2:30pm

Respectfully Submitted By,

Jamie S. Doming, Executive Director