

MINUTES November 15, 2019
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
APPROVED

The meeting was called to order by K Steele at 12:30 PM. N Peirce took the roll call and determined a quorum was present.

Members Present:

E Airhia
R Cathey
K Steele
C Guillotte
J Mims
D Mayeux
N Pierce
R Salgado
K Tyner
L Fazio-Griffith

Members Absent:

J Cortez

Staff Present:

J Doming

Agenda

K Steele asks to amend the agenda to add Legislative Affairs Committee after the Discipline Committee. E Airhia motions to accept the amendment. J Mims seconds. All approved; no abstentions.

Board Meeting Minutes

K Steele asks for a motion to approve the September Board Meeting minutes. D Mayeux motions to approve the September minutes. K Tyner seconds. All approved; no abstentions.

Committee on Licensure/Supervision/Appraisal –LPC J Mims, J Cortez, L Fazio-Griffith

K Steele asks A Psilos to present her appeal to the board. Psilos states she is fully licensed as a counselor in the state of Connecticut. She sites her school sent letters about the counseling program. J Doming tells the board she currently has no path to licensure in the state of Louisiana if she is denied based on her degree title.

D Mayeux motions to go into Executive Session at 12:44pm. E Airhia seconds. All approve; no abstention.

J Mims motions to end Executive Session at 12:59pm. E Airhia seconds. All approve; no abstention.

D Mayeux motions on behalf of A Psilos to approve her for LPC licensure in Louisiana. E Airhia seconds. All approve; no abstention.

J Mims presents the LPC licensure report. The data includes those practice settings and expedited applications approved each month by Board Staff:

Total Number of LPC Applications Reviewed: October & November 2019				
Application	Oct	Nov	Expedited	Total
LPC Application for Licensure	13	11	23	47
41 Approved; 6 Denied				
LPC Endorsement Application	1	1	2	4
4 Approved; 0 Denied				
PLPC Application (Section 1, 2, 3)	14	9	13	36
34 Approved; 2 Denied				
PLPC Application:Section 1 Only	0	1	0	1
0 Approved; 1 Denied				
PLPC Application: Section 1 and 2 Only	0	0	0	0
0 Approved; 0 Denied				
PLPC Application: Section 2 Only	0	0	0	0
0 Approved; 0 Denied				
PLPC Application: Section 2 and 3 Only	0	0	0	0
0 Approved; 0 Denied				
PLPC Application: Section 3 Only	0	0	0	0
0 Approved; 0 Denied				
LPC Supervisor Application	2	8	4	14
13 Approved; 1 Denied				
Appraisal Privilege	0	0	0	0
X Approved; X Denied				
PLPC: Change/Add Supervisor	16	1	0	17
17 Approved; 0 Denied				
PLPC Practice Setting Updates	38	6	0	44
44 Approved; 0 Denied				
Total LPC Folders Reviewed	84	37	42	163

K Steele asks for public comments. No Comments.

J Mims asks to approve the licensure report. All approve; no abstentions.

J Mims reads the proposed policy statement regarding Criminal Records Check:

“The board’s random sampling will occur during the Auditing process during each licensure renewal period. This will be effective at the start of the 2020 calendar year. If a licensee is in Audit status, he/she will be required to submit to a CRC.”

J Mims asks J Doming to explain the statement and how it will work procedurally. No motion to approve the policy.

J Mims motions to have the rules committee review and revise the policy on CRC. D Mayeux seconds. All approve; no abstentions.

J Mims reads the following position statement:

“A provisional licensed professional counselor shall renew his/her provisional license every two years by submitting 20 clock hours of continuing education. The PLPC’s renewal period begins August 1st and ends October 31st. If a PLPC applies for LPC licensure during a renewal period he/she must be a person in "Good Standing" with his/her license. Good standing is regarded as having complied with all his/her explicit obligations as a PLPC in chapter 6 section 609 in preparation for renewal of licensure, while not being subject to any form of sanction, suspension or disciplinary censure. Therefore, it is the position of the LPCBE to request CEHs if the applicant is applying for LPC Licensure during a provisional renewal period.”

C Guillotte says the MFTAC committee approves this position for LMFTs.

J Mims motions to approve the position statement for PLPCs and PLMFTs. E Airhia seconds. All approve; no abstentions.

J Mims discusses the current rules regarding reciprocity and the words “substantially equivalent”. J Raines explains that rule 503.b. can be interpreted to allow out of state psychology degrees to be licensed in state of Louisiana if the applicant has no other pathway to licensure through any other mental health occupational licensing board. He states 75% of the hourly requirements regarding supervision hours (direct/indirect) after being provisionally licensed in another state may be substantially equivalent to our current requirements. He proposes 85% could be approved but is on the high end of the spectrum.

J Mims motions to have the licensure committee bring back a recommendation at the next meeting. D Mayeux seconds. All approve; no abstentions.

K Steele asks for public comment. No comments.

Committee on Licensure/Supervision/Appraisal –LMFT- C Guillotte, K Tyner, R Cathey, K Steele

C Guillotte presents the LMFT licensure report:

Total Number of LMFT Applications Reviewed October & November 2019				
Application	Oct	Nov	Expedited	Total
LMFT Application for Licensure 1 Approved; 0 Denied	1	0	0	1
LMFT Out-of State Applications for Licensure 1 Approved; 0 Denied	0	1	0	1
PLMFT Section 1,2,3 3 Approved; 0 Denied	1	0	2	3
PLMFT Section 1 Only 3 Approved; 0 Denied	1	0	2	3
PLMFT Section 2 and 3 Only 4 Approved; 0 Denied	2	0	2	4
LMFT SC Application: Section 1 0 Approved; 0 Denied	0	0	0	0
LMFT SC Application: Section 2 0 Approved; 0 Denied	0	0	0	0
LMFT Supervisor Candidate 0 Approved; 0 Denied	0	0	0	0
LMFT Supervisor 0 Approved; 0 Denied	0	0	0	0
PLMFT: Change/Add Supervisor 0 Approved; 0 Denied	0	0	0	0
PLMFT Practice Setting Updates 1 Approved; 0 Denied	1	0	0	1
Total LMFT Folders Reviewed	6	1	6	13

K Steele asks for comments from the public.

C Guillotte motions to approve the report. All approve; no abstention.

Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, K Tyner, J Doming

J Raines proposes Consent Agreement #18/19-62, LPC #5154

J Mims motions to accept. N Pierce seconds. All approve; no abstentions.

J Raines proposes Consent Agreement #18/19-93, LPC #6427

J Mims motions to accept. E Airhia seconds. All approve; no abstentions.

J Raines proposes Consent Agreement for #19/20-15, LPC#2148

J Mims motions to accept. E Airhia seconds. All approve; no abstentions.

N Pierce presents the Disciplinary Affairs Committee Report:

Unofficial Complaints Received since September 20, 2019:

1. 19/20-39: Unethical Conduct
2. 19/20-46: Unlawful Practice *
3. 19/20-47: Unprofessional Conduct
4. 19/20-48: Unlawful Practice
5. 19/20-49: Unprofessional Conduct
6. 19/20-51: Unlawful Practice*
7. 19/20-52: Dual Relationship
8. 19/20-53: Unlawful Practice*

Official Complaints Received since September 20, 2019:

1. 19/20-35: Sexual Misconduct/Records
2. 19/20-36: Client Records
3. 19/20-37: Not Licensed with the board
4. 19/20-38: Not Licensed with the board
5. 19/20-40: Client Records
6. 19/20-41: Breached Confidentiality
7. 19/20-42: CCE
8. 19/20-43: Inaccurate Information
9. 19/20-44: Unlawful Practice
10. 19/20-45: Sexual Misconduct
11. 19/20-50: Unlawful Practice
12. 19/20-54: Unprofessional Conduct
13. 19/20-55: Duplicate Case
14. 19/20-56: Unprofessional Conduct
15. 19/20-57: Not Licensed with the board
16. 19/20-58: Sexual Misconduct
17. 19/20-59: Unlawful Practice
18. 19/20-60: Unprofessional Conduct
19. 19/20-61: Records/Confidentiality
20. 19/20-62: CCE

Cases to Open:

21. 19/20-35: Sexual Misconduct/Records
22. 19/20-36: Client Records
23. 19/20-40: Client Records
24. 19/20-41: Breached Confidentiality
25. 19/20-42: CCE
26. 19/20-44: Unlawful Practice
27. 19/20-46: Unlawful Practice *
28. 19/20-48: Unlawful Practice

29. 19/20-49: Unlawful Practice
30. 19/20-50: Unlawful Practice
31. 19/20-51: Unlawful Practice *
32. 19/20-53: Unlawful Practice *
33. 19/20-54: Unprofessional Conduct
34. 19/20-56: Unprofessional Conduct
35. 19/20-57: Not Licensed with the board
36. 19/20-58: Sexual Misconduct
37. 19/20-59: Unlawful Practice
38. 19/20-60: Unprofessional Conduct

Cases to Close:

1. 17/18-37: Unethical Conduct
2. 18/19-62: Unprofessional Conduct/Non-Disclosure (CA)
3. 18/19-90: Failure to Cooperate
4. 18/19-97: Sexual Misconduct (CA)
5. 18/19-100: Records Mismanagement
6. 19/20-12: CCE
7. 19/20-15: Sexual Misconduct (CA)
8. 19/20-31: Unlawful Practice

Complaints to Dismiss:

1. 19/20-37: Not Licensed with the board
2. 19/20-38: Not Licensed with the board
3. 19/20-39: Anonymous/No witness
4. 19/20-43: Inaccurate Information
5. 19/20-45: Not licensed with the board
6. 19/20-47: Anonymous
7. 19/20-55: Duplicate Case
8. 19/20-57: Not Licensed with the board
9. 19/20-62: Not licensed with the board

TOTAL OPEN CASES TO DATE: 51

Pending Legal Action: 17/18-03
 18/19-55
 18/19-62

Pending MFU: 16/17-34
 17/18-26
 17/18-27
 17/18-30
 17/18-72
 18/19-18
 18/19-29

18/19-70
18/19-71

Overdue Response: 18/19-25
18/19-37
19/20-17
19/20-24

K Steele asks for public comments. No comments.
K Steele motions to approve. All in favor; no abstentions.

Committee on Legislative Affairs Report-C Guillotte, E Airhia, J Mims, K Blum

K Blum presents the report. The LCA townhall meeting was a success. Legislative representatives from G Graves and B Cassidy office spoke as well as ACA representatives.

D Tatman is putting together a day at the Capitol for all constituents in May.

E Airhia says a working committee is putting together SB 260 to carve out mental health areas and define sensitive definitions to provide more legislative clarity.

K Steele thanks K Blum for her time.

K Steele asks for public comments. No comments.

C Guillotte motions to approve the report. All approve; no abstentions.

K Steele motions for recess at 2:11pm. All approve; no abstentions

K Steele reconvenes meeting at 2:20 pm. All approve; no abstentions.

Committee on Professional Assistance Program (PAP): R Cathey, E Airhia, L Fazio-Griffith

R Cathey presents the PAP report. The committee met with one new participant and would like to open one new case. One case was closed.

K Steele asks for public comments. No comments.

R Cathey motions to approve the PAP report. C Guillotte seconds. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee Report: R Cathey, K Steele, K Tyner, C Guillotte

MFTAC reviewed licensure and policy/position statements. Committee working on templates to provide on the website; in particular, forms/templates for LMFT-S. The rules regarding the requirement of 60 hour degree program finalized in the September register.

K Steele asks for public comments. No comments.

R Cathey motions to approve report; E Airhia seconds. All approve; no abstentions.

Committee on Budget: J Doming, K Steele, N Pierce

J Doming presents the financial numbers for September and October 2019. J Doming mentions the personnel and budget committee should begin looking at improvements to technology as well as increasing personnel in the new year.

K Steele asks for public comments. No comments.

N Pierce motions to accept the financials. All approved; no abstentions.

Executive Director Report – J Doming

J Doming provides a breakdown of working hours in regard to discipline, correspondence follow up and application issue resolution, state reports, website meetings, financials and monthly projects.

K Steele asks for public comments. No comments.

K Steele commends J Doming on work well done.

E Airhia motions to accept the report. D Mayeux seconds. All approved; no abstentions.

Old Business- K Steele, J Doming

K Steele reminds the board their ethics training is due before December 31, 2019.

New Business – K Steele, J Doming

J Doming names the current officers to remain in place for the calendar year 2020:

K Steele, Board Chair; J Mims, Board Vice-Chair; N Pierce, Board Secretary

E Airhia motions to approve the current officers to remain in place through 2020. R Salgado seconds. All approve; no abstentions.

E Airhia tells the board there have been new grants announced for LPCs. Board can reach out to him about the grant offerings.

Next board meeting January 17, 2020 at 12:30pm

Closing

J Mims motions to adjourn. N Pierce seconds. All approved; no abstentions.

Adjourn meeting at 2:52 PM.

Respectfully Submitted By,

Jamie S. Doming, Executive Director