

MINUTES January 18, 2019
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
DRAFT

The meeting was called to order by K Steele at 12:30 PM. K Steele took the roll call and determined a quorum was present.

Members Present:

C Guillotte
L Fazio-Griffith
K Steele
R Cathey
J Mims
N Pierce
R Salgado
J Cortez
K Tyner
E Airhia

Members Absent:

D Mayeux

Staff Present:

J Doming
R Lundin

Guests Present:

J Raines
K Kaywood
M Williams
A Williams

Agenda

K Steele asks to approve the agenda. J Mims approves. N Pierce seconds. All approved; no abstentions.

N Pierce calls roll.

Board Meeting Minutes

K Steele asks for a motion to approve the November Board Meeting minutes. J Cortez motions to approve. E Airhia seconds. All approved; no abstentions.

K Steele welcomes new board member K Tyner. Introduction provided by R Cathey.

Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, J Doming

J Raines presents Consent Agreement 17/18-71, Olvey, LPC #6634
J Cortez motions to accept agreement. C Guillotte seconds. All approve.

J Raines presents Consent Agreement 18/19-22, Hesni, PLPC #6927
C Guillotte motions to accept agreement. L Fazio-Griffith seconds. A
ll approve.

J Raines presents Consent Agreement 18/19-27, David, LPC #4192
R Salgado motions to accept agreement. N Pierce seconds. All approve.

J Raines presents Consent Agreement 18/19-31, Martin, PLPC #6465
J Cortez motions to accept agreement. L Fazio-Griffith seconds. J Mims abstains; all
others approve.

J Raines reads information from Child and Family Services regarding J. Lindsay meeting
the requirements to make his LPC license #6051 active again.
J Mims motions for active licensure status for LPC #6051. C Guillotte seconds. All
approve.

K Steele motions E York, PLPC # 6623 to have an active license beginning 1.27.19. All approve.

K Steele present the Disciplinary Affairs Committee Report:

Unofficial Complaints Received since November 16, 2018:

1. 18/19-35: Unethical Conduct
2. 18/19-36: Practicing without a license
3. 18/19-44: Illegal Conduct

Official Complaints Received since November 16, 2018:

1. 18/19-37: CCE
2. 18/19-38: Unethical Conduct
3. 18/19-39: Unprofessional Conduct
4. 18/19-40: Abandonment
5. 18/19-41: Abandonment
6. 18/19-42: Unethical Conduct with Records
7. 18/19-43: Breach of confidentiality

Cases to Open:

1. 18/19-37: CCE
2. 18/19-38: Unethical Conduct
3. 18/19-39: Unprofessional Conduct
4. 18/19-40: Abandonment; dual relationship
5. 18/19-41: Abandonment
6. 18/19-42: Unethical/Unprofessional Conduct
7. 18/19-43: Abandonment
8. 18/19-44: Illegal Conduct *

Cases to Close:

1. 13/14-23: No longer licensed with the Board
2. 15/16-40: No longer licensed with the Board
3. 15/16-43: Practicing without a license
4. 16/17-11: Practicing without a license
5. 16/17-35: No longer licensed with the Board
6. 16/17-59: Convicted by MFU
7. 16/17-68: Record Mismanagement
8. 17/18-28: Practicing without a license
9. 17/18-63: CCE
10. 17/18-71: Consent Agreement 1.18.19
11. 18/19-04: Unethical Conduct

12. 18/19-13: Unprofessional Conduct
13. 18/19-14: Unprofessional Conduct
14. 18/19-15: Sexual Misconduct
15. 18/19-19: Unprofessional Conduct
16. 18/19-20: Practicing outside of scope
17. 18/19-22: Consent Agreement 1.18.19
18. 18/19-27: Consent Agreement 1.18.19
19. 18/19-30: Failure to pay Child support
20. 18/19-31: Consent Agreement 1.18.19

Complaints to Dismiss:

1. 18/19-35
2. 18/19-36

*Board-Initiated

K Steele asks for public comments. No comments.

K Steele motions to approve. N. Pierce seconds. All in favor; no abstentions.

Committee on Licensure/Supervision/Appraisal –LPC J Mims, J Cortez

K Kaywood speaks to the board re: active supervision. J Mims explains supervision requirements giving extra detail on 20:1 ratio of hours with supervisor.

J Mims presents licensure report. The data includes those practice settings and expedited applications approved each month by Board Staff.

Total Number of LPC Applications Reviewed:			
December 2018 & January 2019			
Application	DEC.	JAN.	Total
LPC Application for Licensure	8	20	28
27 APPROVED; 1 DENIED			
LPC Endorsement Application	2	3	5
3 APPROVED; 1 DENIED; 1 NEED ADDITIONAL INFORMATION			
PLPC Application (Section 1, 2, 3)	12	14	26
22 APPROVED; 4 DENIED			
PLPC Application:Section 1 Only	0	1	1
1 DENIED			
PLPC Application: Section 1 and 2 Only	0	1	1
1 APPROVED			
PLPC Application: Section 2 Only	0	0	0
N/A			
PLPC Application: Section 2 and 3 Only	1	1	2
1 APPROVED			
PLPC Application: Section 3 Only	0	1	1
1 APPROVED			
PLPC: Change/Add Supervisor	4	4	8
7 APPROVED; 1 DENIED			
LPC Supervisor Application	8	6	14
13 APPROVED; 1 DENIED			
Appraisal Privilege	0	0	0
N/A			
Application for Expedited Processing	18	21	39
PLPC Practice Setting Updates	27	21	48
Total LPC Folders Reviewed	80	93	173

K Steele asks for public comments. No comments.

J Mims motions to approve the report. All approve.

Committee on Licensure/Supervision/Appraisal –LMFT- C Guillotte, K Tyner, R Cathey, K Steele

C Guillotte presents licensure numbers:

**Total Number of LPC Applications Reviewed:
December 2018 & January 2019**

Total Number of LMFT Applications Reviewed			
DATES			
Application	MON.	MON.	Total
LMFT Application for Licensure X APPROVED; X DENIED	X	X	X
LMFT Out-of State Applications for Licensure X APPROVED; X DENIED	X	X	X
PLMFT Section 1,2,3 X APPROVED; X DENIED	X	X	X
PLMFT Section 1 Only X APPROVED; X DENIED	X	X	X
PLMFT Section 2 and 3 Only X APPROVED; X DENIED	X	X	X
PLMFT Change/Add Practice Setting X APPROVED; X DENIED	X	X	X
PLMFT Change/Add Supervisor X APPROVED; X DENIED	X	X	X
LMFT SC Application: Section 1 X APPROVED; X DENIED	X	X	X
LMFT SC Application: Section 2 X APPROVED; X DENIED	X	X	X
LMFT Supervisor Candidate X APPROVED; X DENIED	X	X	X
LMFT Supervisor X APPROVED; X DENIED	X	X	X
Application for Expedited Processing X APPROVED; X DENIED	X	X	X
Total LMFT Folders Reviewed	X	X	X

K Steele asks for public comments. No comments.

C Guillotte motions to approve the report. All approve.

Marriage and Family Therapy Advisory Committee Report: R Cathey, K Steele, K Tyner, C Guillotte

New officers elected:

R Cathey-MFTAC Chair

C Guillotte- Vice Chair

K Tyner-MFTAC Secretary

R Cathey reports the new LAMFT president, D Spruill attended the committee meeting. LAMFT is restructuring under AAMFT and D Spruill will keep the board notified of any changes or updates. Reports the numbers are down on LMFT applications year over year.

R Cathey motions to accept the report. All approved; no abstentions.

Committee on Professional Assistance Program (PAP): R Cathey, E Airhia, L Fazio-Griffith

R Cathey presents PAP report. Committee met with Assurance Monitoring representative L Rosa. The committee will be working on new procedures for participants. PAP Committee will also require an initial meeting with new participants. R Cathey motions to accept the PAP report. K Steele seconds. All approved; no abstentions.

Committee on Legislative Affairs – C Guillotte, E Airhia, J Mims, J Doming, M Feduccia

C Guillotte provides updates on meeting the requirements of legislation passed during the 2018 Regular session. The Board was chosen as part of the 20% of occupational licensing boards to provide a self-evaluation report. This report was submitted to the governor's office on January 15, 2019. C Guillotte motions to notice a hearing for all LPC Board rules open to the public on March 15, 2019, 3:30pm. J Mims seconds. All approve.

K Steele asks for public comments. No comments.

Recess begins for 10 minutes at 1:44 pm

Reconvene at 1:57 pm

Committee on Rules- J Mims, J Cortez, K Steele, D Mayeux, J Doming

J Doming presents correspondence regarding teletherapy rules promulgated in the December Register. Board discusses the misinterpretation of the intended rule and will respond with clarification on rules for teletherapy.

J Mims motions to approve the report. All approve; no abstentions.

K Steele asks for public comments. No public comments.

Financial Report(s) – J Doming

J Doming presents the November and December financial reports. A new CD was opened with Chase bank in the amount of \$250,000.00. A financial comparison of the first six months of the fiscal year were compared to the first six months of the last fiscal year. Expenses are down by about 20%. The website will be a significant expense at the end of the fiscal year. The Board is looking to re-locate and that expense could possibly occur during the FY19. Revenues are up due to verifications. Application fees are trending down with less applicants than the last fiscal year.

N Pierce motions to accept the financials. All approved; no abstentions.

Executive Director Report – J Doming

J Doming presents the Executive Director Report. All state required reports have been submitted. Website anticipated launch date set back to late March 2019.

New Business – K Steele, J Doming

The next board meeting is March 15, 2019 at 12:30 p.m. and Rules hearing will begin at 3:30pm.

Closing

K Steele motions to adjourn. J Mims seconds. All approved; no abstentions.
Adjourn meeting at 3:44 PM.

Respectfully Submitted By,
Jamie S. Doming, Executive Director