

MINUTES January 26, 2018
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved March 23, 2018

The meeting was called to order by K Steele at 12:36 PM. K Steele took the roll call and determined a quorum was present.

Members Present:

P Millhollon
L Choate
K Steele
R Cathey
D Mayeux
C Guillotte
E Airhia
J Cortez
E Cowger
J Mims

Members Absent:

N Pierce

Staff Present:

J Doming R Lundin

Guests Present:

K Mannino J Raines
M Reynaud

Agenda

K Steele motions to amend the agenda to include a letter of surrender of license by J Raines. D Mayeux seconded. No objection by the public. All approved; no abstentions.

Board Meeting Minutes

K Steele asked for a motion to approve the December Board Meeting minutes. E Airhia name is not correct in the minutes. J Doming will review and correct the error. E Airhia motions to approve. D Mayeux seconded. All approved; no abstentions.

Committee on Licensure/Supervision/Appraisal –E Cowger, J Mims

E Cowger presents licensure report. The data includes those practice settings and expedited applications approved each month by Board Staff.

Total Number of LPC Applications Reviewed:

January 2018

Application	Jan.	Total
LPC Application for Licensure	20	20
17 APPROVED; 2 DENIED; 1 NEED ADDITIONAL INFO.		
LPC Endorsement Application	4	4
2 APPROVED; 2 DENIED		
PLPC Application (Section 1, 2, 3)	34	34
30 APPROVED; 4 DENIED		
PLPC Application:Section 1 Only	1	1
1 APPROVED		

PLPC Application: Section 1 and 2 Only	0	0
N/A		
PLPC Application: Section 2 Only	0	0
N/A		
PLPC Application: Section 2 and 3 Only	0	0
N/A		
PLPC Application: Section 3 Only	1	1
1 DENIED		
PLPC: Change/Add Supervisor	6	6
6 APPROVED		
LPC Supervisor Application	11	11
11 APPROVED		
Appraisal Privilege	0	0
N/A		
LPC Areas of Expertise Review	0	0
N/A		
Application for Expedited Processing	48	48
PLPC Practice Setting Updates	8	8
Total LPC Folders Reviewed	133	133

K Steele asks for public comments. No comments.

K Steel motions to approve. D Mayeux seconds. All approved; no abstentions.

Committee on Disciplinary Affairs – L Choate, N Pierce, K Steele, J Raines

K Steele asked J Raines to present Consent Agreement RE Erin York, PLPC Disciplinary Case 16/17-56. J Raines presented the agreement. K Steele asked for a motion to accept the agreement. E Airhia offered the motion. D Mayeux seconded. All approved; no abstentions.

K Steele asked J Raines to present the letter for voluntary surrender of license RE Elizabeth Miller, PLPC. K Steele asks for a motion to accept the surrender. L Choate offered the motion. E Cowger seconded. All approved; no abstentions.

K Steele asked L Choate to present the Disciplinary Affairs Committee Report.
L Choate presented the Disciplinary Affairs Committee Report:

Unofficial Complaints Received since, December 8, 2017:

1. 17/18-26 Fraudulent Billing (Anonymous Complaint)
2. 17/18-31 Inappropriate relationship (Anonymous complaint)
3. 17/18-41 Practicing without a license*
4. 17/18-42 Practicing without a license*

Official Complaints Received since, December 8, 2017:

1. 17/18-23 Unprofessional Conduct
2. 17/18-25 Practicing outside scope of practice
3. 17/18-29 Licensed with another board
4. 17/18-30 Medicaid Fraud
5. 17/18-32 Fraudulent Billing
6. 17/18-34 Unprofessional conduct
7. 17/18-35 Unprofessional conduct
8. 17/18-36 Unprofessional conduct/Medicaid Fraud
9. 17/18-37 Unprofessional conduct
10. 17/18-38 Practicing without a license
11. 17/18-40 Unprofessional conduct/ CCE

Cases to Open:

1. 17/18-09 Sexual Misconduct
2. 17/18-10 Unprofessional Conduct
3. 17/18-23 Unprofessional Conduct
4. 17/18-24 Unprofessional Conduct*
5. 17/18-25 Practicing outside scope of practice
6. 17/18-26 Fraudulent Billing (Anonymous complaint)*
7. 17/18-27 Medicaid Fraud*
8. 17/18-28 Practicing without a license/Fraudulent billing*
9. 17/18-30 Medicaid Fraud
10. 17/18-32 Fraudulent Billing
11. 17/18-33 Practice prior to registration*
12. 17/18-34 Unprofessional conduct
13. 17/18-35 Unprofessional conduct
14. 17/18-41 Practicing without a license*
15. 17/18-42 Practicing without a license*

Cases to Close:

1. 16/17-40: Unprofessional Conduct/Dual Relationship

- 2. 13/14-19 Fraudulent Documentation/Billing
- 3. 16/16-32 Practicing without a license

Complaints to Dismiss:

- 1. 17/18-29 Licensed with another board
- 2. 17/18-31 Inappropriate relationship (anonymous complaint)

*Board-Initiated

K Steele asks for public comments. No comments.

K Steele motions to approve. D Mayeux seconds. All approved; no abstentions.

Committee on Legislative Affairs –L Choate, J Mims, J Doming, M Reynaud

K Steele asked for report on legislative affairs.

M Reynaud announces the LAMFT conference February 15-17.

E Airhia asks if M Reynaud is working with LCA. M Reynaud says they consult with LCA.

K Steele discusses email from M Feduccia on bulletin from education department. The MHP positions in schools are not available for PLPCs or PLMFTs. E Airhia says the board is not in the position to promote the profession but we should be aware of the laws and professional groups associated to the field. The board appreciates the report on legislative affairs regarding the role we can provide for mental health in schools. K Steele suggests the information be shared with LAMFT and LCA.

K Steele discusses letter from governor on licensure laws. J Mims and D Mayeux want to look at board rules. Issue tabled for later discussion.

K Steele asks for public comments. No comments.

Marriage and Family Therapy Advisory Committee (MFTAC) Report –P Millhollon, R Cathey, C Guillotte

C Guillot presents LMFT applications reviewed:

LMFT Applications Reviewed:

January 2018

Application	Jan.	Total
LMFT Application for Licensure	2	2
2 APPROVED		
LMFT Out-of State Applications for Licensure	2	2
1 APPROVED; 1 DENIED		
PLMFT Section 1,2,3	1	1
1 APPROVED		

PLMFT Section 1 Only	0	0
PLMFT Section 2 and 3 Only	0	0
PLMFT Change/Add Practice Setting	4	4
4 APPROVED		
PLMFT Change/Add Supervisor	0	0
LMFT SC Application: Section 1	0	0
LMFT SC Application: Section 2	0	0
LMFT Supervisor	0	0
LMFT Supervisor	0	0
Application for Expedited Processing	0	0
Total LMFT Folders Reviewed	9	9

P Millhollon motions to accept the licensure report. All approved; no abstentions.
P Millhollon requests extension on renewal period for PLMFT and PLPC. MFTAC committee wants an extension because this is the first time PLMFT are renewing. The board and staff have done a good job but there has been slight confusion on the requirements and the process for taking the exam is different. E Cowger denies PLPC extension stating they already had a 90 extension. K Steele motions for board approval of MFTAC decision to provide extension for PLMFTs. All approve, no abstentions.

J Mims reminds the board we will need to set a specific date for renewal and expresses concern over board rules concerning any extensions. C Guillot focuses on provision in the rules for the committee to make changes when necessary- Rule 313. J Mims would like more information from legal council on this provision. D Mayeux asks for MFTAC committee to reconvene.

K Steele asks for public comments. No comments.

Committee on Correspondence – J Doming, K Steele

K Steele discussed letter about military licensure. D Mayeux asks J Mims about requirements for licensure if you move from out of state. Rules state if you have not practiced for 5 years you must meet LA requirements. Board offers a provisional license for those that do not meet standard of the rule.

Recess: K Steele called for a motion for recess. P Millhollon motioned. E Cowger seconded. No public in attendance. All approved; no abstentions. K Steele asked for a motion to reconvene the meeting. R Cathey motioned to reconvene the meeting. E Cowger seconded. All approved; no abstentions.

Committee Professional Assistance Program (PAP): P Millhollon, R Cathey, E Airhia

R Cathey presents PAP report. R Cathey motions to accept the PAP report. All approved; no abstentions. P Millhollon wants a handbook for the committee and to possibly outsource the program. J Mims recommends sending a letter to participants that have completed the program. E Cowger would like more collaboration with the licensure committee. He has recommendations to send.

Committee on Rules –J Mims, L Choate, E Cowger, K Steele, D Mayeux, J Doming, R Cathey

Committee meeting in February cancelled. Tabled discussion.

Financial Report(s) – J Doming

J Doming reviewed the November and December financial reports. Noted the staff was over budget on postage. Discussed the board is 70% to budget on attorney contract with general counsel. P Millhollon motioned to accept. E Airhia seconded. All approved; no abstentions.

Executive Director Report – J Doming

J Doming presented the Executive Director Report. Financial snapshot presented for new software. Brief overview of new website idea. J Doming asked for a committee to oversee the project. J Mims recommended chair of each committee help with the process. E Cowger motions to accept. E Airhia seconds.

Committee on Personnel – L Choate, K Steele, J Mims

J Doming stated A Johnson was new disciplinary case assistant. He was introduced to the board. K Steele read the personnel report on ED produced by S Noriea. K Steele asked board to approve J Doming contract. All approve. K Steele asks J Doming to draft a personnel handbook for next board meeting. K Steele asks J Doming for a draft on how to select board committees. K Steele asks board to ratify the current board committees. R Cathey moves. E Cowger seconds. All approve.

New Business – L Choate, M Olsan

K Steele welcomes Jessica Cortez and announces the next Board Meeting will be held on March 23, 2018 at 12:30PM.

Closing

K Steele asked for a motion to adjourn the meeting. E Airhia motioned to adjourn the meeting at 4:41PM. J Mims seconded. All approved; no abstentions.

Respectfully Submitted By,
Jamie S. Doming, Executive Director