



# LOUISIANA LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS

## **CRIMINAL RECORD CHECK AUTOMATED PROCESSING FORM**

Should you choose Option 2, submitting your Criminal Record Check (CRC) package in person at the Louisiana State Police (LSP) headquarters in Baton Rouge, LA, the LPC Board strongly recommends that you request Automated Processing of your CRC. Automated Processing of Criminal Record Check packages are accepted Monday through Friday 8:00am to 3:30pm, excluding State Holidays at the Office of LSP. Please note that this Automated Processing Form must be completed by you, stamped by LSP Criminal Records Unit, and returned to the LPC Board office by email, fax, or in person.

**Name:** \_\_\_\_\_  
(First) (Middle/Maiden) (Last)

**Home Address:**

\_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City/State)

\_\_\_\_\_  
(Zip Code)

**Social Security Number:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Race:** \_\_\_\_\_

**Sex:** \_\_\_\_\_

**Height:** \_\_\_\_\_

**Weight:** \_\_\_\_\_

**Driver's License Number:** \_\_\_\_\_

**Type of Registration or License for which CRC Needed: (Ex. LPC)**

**Stamp by LSP:**