

STATE OF LOUISIANA
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
8631 SUMMA AVENUE
BATON ROUGE, LOUISIANA 70809
TELEPHONE (225) 765-2515 FAX (225) 765-2514 www.lpcboard.org

Dear Prospective Applicant:

The Application for Title Licensure as a Licensed Marriage and Family Therapist is on the website listed under FORMS. The application fee is not refundable. The requirements and board rules needed and the mental health counselor licensing act are on the website. General and specific instructions on how to apply are included in the application.

On the website (www.lpcboard.org) you will find:

Requirements for LMFT Licensure

Application for Licensure

Rules for Statement of Practice

Guidelines for Developing Statement of Practice

Sample Statement of Practice

Checklist for Sample Statement of Practice

Rules Needed to Apply

If you decide that you meet the requirements and elect to apply, you are required to submit to the Board the following documents:

1. completed application form notarized;

2. recent 2 in. x 3 in. photograph signed on the back;
3. statement of practice; (sample on website)
4. nonrefundable application fee of \$200.00 in the form of a money order, cashiers check or bank draft. (PERSONAL CHECKS NOT ACCEPTED AND FEES ARE NONREFUNDABLE).

Type or print legibly and complete all sections of the application. You need to ask for transcripts to be sent directly to the LPC Board. Specify any name changes from your name appearing on the transcripts or other information.

Mail all correspondence to the Board office at the above address. It is your responsibility to see that all required documents reach the Board office. Once the Board has received all of the required documentation, the Board will determine your eligibility for licensure.

Be sure to check our website for meeting dates. Materials for licensure must be in the Board office the Friday before the meeting.

Thank you for your interest in becoming licensed as a Licensed Marriage and Family Therapist. If you have any questions concerning the licensing process, please call or write the Licensed Professional Counselors Board office. The Board looks forward to serving you in the future.