

Louisiana Licensed Professional Counselors Board of Examiners
March 15, 2024
Board Meeting
LPC Board Office
11410 Lake Sherwood Avenue North, Suite A, Baton Rouge, LA 70816
APPROVED

The meeting was called to order by R Salgado at 12:06pm. N Pierce took the roll call and determined a quorum was present.

Members Present:

R Salgado
L Fazio-Griffith
N Pierce
E Airhia
K Hebert
K Tyner
F Nash
C Butler
M Reynaud

Members Absent:

A Hays
E Dossaji

Staff Present:

J Doming
R Lundin

Guests Present:

J Raines
T Mincks
J Thomas
D Dobbins (*via zoom*)

Agenda

E Airhia motions to accept the agenda. K Tyner seconds. All in favor. No opposed.

LPC Licensure Hearings for Applicants not Scheduled to Appear

Presented by J Raines. Board Member recused from LPC licensure hearings: L Fazio-Griffith.

Toyia Charles-Comminey case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Toyia Charles-Comminey. Seconds. All in favor. No opposed.

Reynauda Ardie case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Reynauda Ardie. C Butler Seconds. All in favor. No opposed.

Yolanda Scott case presented by J Raines. M Reynaud motions to accept the Findings of Fact and Conclusion of Law for Yolanda Scott. N Pierce Seconds. All in favor. No opposed.

Wanda Scurfield case presented by J Raines. E Airhia Motions to accept the Findings of Fact and Conclusion of Law for Wanda Scurfield. K Tyner Seconds. All in favor. No opposed.

Erin Majnerick case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Erin Majnerick. N Pierce Seconds. All in favor. No opposed.

Abigail Hilderbrand case presented by J Raines. M Reynaud motions to accept the Findings of Fact and Conclusion of Law for Abigail Hilderbrand. K Tyner Seconds. All in favor. No opposed.

Mia Bernardi case presented by J Raines. K Tyner Motions to accept the Findings of Fact and Conclusion of Law for Mia Bernardi. C Butler Seconds. All in favor. No opposed.

LMFT Licensure Hearings for Applicants not Scheduled to Appear

Presented by J Raines. Board Member recused from LMFT licensure hearings: K Tyner.

Faith Jones case presented by J Raines. F Nash motions to accept the Findings of Fact and Conclusion of Law for Faith Jones. C Butler Seconds. All in favor. No opposed.

No Public Comments.

Board Meeting Minutes

E Airhia motions to accept the January Board Meeting minutes. M Reynaud seconds. All in favor. No opposed.

Committee on Disciplinary Affairs Report: K Tyner, N Pierce, R Salgado, J Doming, J Raines

F Nash motions to add Consent Agreement #23/24-5 LPC#8383 to agenda. K Tyner seconds. All in favor. No opposed.

J Raines presents Consent Agreement #22/23-169, PLPC #PLC8158. N Pierce motions to accept Consent Agreement #22/23-169. L Fazio-Griffith seconds. All in favor. No opposed.

J Raines presents Consent Agreement #22/23-183, PLPC #PLC8155. N Pierce motions to accept Consent Agreement #22/23-183. K Tyner seconds. All in favor. No opposed.

J Raines Consent Agreement #23/24-13, LPC # 2617. K Tyner motions to accept Consent Agreement #23/24-13. N Pierce seconds. All in favor. No opposed.

Reinstatement LPC 5178. N Pierce motions to move into executive session. K Tyner seconds. All in favor. No opposed. K Tyner motions to reinstate LPC 5178. F Nash seconds. All in favor. No opposed.

Reinstatement LPC 7448 presented by E Airhia. E Airhia motions to reinstate LPC 7448. K Tyner seconds. All in favor. No opposed.

Disciplinary Affairs Report presented by R Salgado.

Unofficial Complaints Received since: 1/18/2024.

1. 23/24-163 Not a Complaint
2. 23/24-164 Not a Complaint
3. 23/24-165 Not Licensed
4. 23/24-167 Not a Complaint
5. 23/24-168 Not a Complaint
6. 23/24-169 Not a Complaint
7. 23/24-171 Inappropriate Relationship
8. 23/24-173 Unethical Behavior
9. 23/24-175 Failure to Disclose*
10. 23/24-179 Unethical Behavior
11. 23/24-180 Unethical Behavior
12. 23/24-182 Failure to Disclose
13. 23/24-183 Unethical Behavior/Confidentiality
14. 23/24-184 Unlicensed
15. 23/24-186 Failure to Disclose
16. 23/24-187 Unprofessional Behavior
17. 23/24-189 Unprofessional Behavior
18. 23/24-190 Failure to Disclose*
19. 23/23-191 Unprofessional Behavior
20. 23/24-192 Unprofessional /Unethical Behavior
21. 23/24-197 Failure to Report
22. 23/24-198 Unlicensed

Official Complaints Received since: 1/18/2024.

1. 23/24-166 Unprofessional Behavior
2. 23/24-170 Unethical Behavior
3. 23/24-172 Unethical Behavior
4. 23/24-174 Unethical Behavior
5. 23/24-176 Unethical Behavior
6. 23/24-177 Unethical Behavior
7. 23/24-178 Unethical Behavior

8. 23/24-181 Unethical Behavior
9. 23/24-185 Unethical Behavior
10. 23/24-188 Unethical Behavior
11. 23/24-193 Unethical Behavior
12. 23/24-194 Unethical Behavior
13. 23/24-195 Unethical Behavior
14. 23/24-196 Unethical Behavior

Cases to Open:

1. 23/24-166 Unprofessional Behavior
2. 23/24-170 Unethical Behavior
3. 23/24-171 Inappropriate Behavior
4. 23/24-172 Unethical Behavior
5. 23/24-174 Unethical Behavior
6. 23/24-175 Failure to Disclose
7. 23/24-176 Unethical Behavior
8. 23/24-177 Unethical Behavior
9. 23/24-178 Unethical Behavior
10. 23/24-181 Unethical Behavior
11. 23/24-182 Failure to Disclose
12. 23/24-185 Unethical Behavior
13. 23/24-186 Failure to Disclose
14. 23/24-190 Failure to Disclose
15. 23/24-197 Unreported Offense
16. 23/24-198 Unlicensed

Cases to Close:

1. 23/24-81 Fingerprints
2. 23/24-82 Fingerprints
3. 23/24-97 Fingerprints
4. 23/24-98 Fingerprints
5. 23/24-106 Fingerprints
6. 23/24-160 Unprofessional Behavior
7. 23/24-170 Unethical Behavior

Complaints to Dismiss:

1. 23/24-148 Unethical Behavior
2. 23/24-152 Unethical Behavior
3. 23/24-158 Not a Complaint
4. 23/24-159 Not a Complaint

5. 23/24-160	Not a Complaint
6. 23/24-161	Not a Complaint
7. 23/24-162	Unprofessional Behavior
8. 23/24-163	Not a Complaint
9. 23/24-164	Not a Complaint
10. 23/24-165	Not Licensed
11. 23/24-167	Not a Complaint
12. 23/24-168	Not a Complaint
13. 23/24-169	Not a Complaint
14. 23/24-173	Unethical Behavior
15. 23/24-179	Unethical Behavior
16. 23/24-180	Unethical Behavior
17. 23/24-183	Unethical Behavior/Confidentiality
18. 23/24-187	Unprofessional Behavior
19. 23/24-189	Unprofessional Behavior
20. 23/24-191	Unprofessional Behavior
21. 23/24-194	Unprofessional Behavior
22. 23/24-195	Unethical Behavior

TOTAL OPEN CASES TO DATE: 172

Consent Agreements: 22/23-183

22/23-169

Overdue Responses:

22/23-19

22/23-78

22/23-97

22/23-245

22/23-248

23/24-114

F Nash motions to accept the Committee on Disciplinary Affairs Report. E Airhia seconds. All in favor. No opposed. No public comments.

Committee on Legislative Affairs Report: E Airhia, K Hebert, A Trogden

LCA and legislative updates presented by A Trogden. E Airhia motions to accept the Committee on Legislative Affairs Report. L Fazio-Griffith seconds. All in favor. No opposed. No public comments.

Committee on Licensure/Supervision/Appraisal Report- LPC: L Fazio-Griffith, A Dossaji, R Salgado

The LPC Committee on Licensure/Supervision/Appraisal Report presented by L Fazio-Griffith.

Total Number of LPC Applications Reviewed:				
Application	Feb	Mar	Expedited	Total
LPC Application for Licensure	10	14	28	52
<i>49 Approved; 3 Intent to Deny</i>				
LPC Endorsement Application	6	8	8	22
<i>20 Approved, 1 Intent to Deny; 1 Incomplete</i>				
PLPC Application (Section 1, 2, 3)	23	20	35	78
<i>66 Approved, 12 Intent to Deny</i>				
PLPC Application: Section 1 Only	0	1	0	1
<i>1 Intent to Deny</i>				
LPC Supervisor Application	11	13	2	26
<i>22 Approved, 4 Intent to Deny</i>				
Appraisal Privilege	3	1	0	4
<i>4 Approved</i>				
PLPC: Change/Add Supervisor	13	20	0	33
<i>33 Approved</i>				
PLPC Practice Setting Updates	45	35	0	80
<i>80 Approved</i>				
PLPC Audited Renewal Approvals				6
PLPC Standard Renewal Approvals				0
LPC Audited Renewal Approvals				2
LPC Standard Renewal Approvals				0
Telehealth Approvals				98
Total LPC Applications Reviewed	111	112	73	402

Committee on Licensure/Supervision- LMFT: A Hays, K Tyner

The LMFT Committee on Licensure/Supervision Report presented by F Nash.

Total Number of LMFT Applications Reviewed:				
Application	Feb	Mar	Expedited	Total
LMFT Application for Licensure	1	0	1	2
<i>2 Approved</i>				
LMFT Endorsement Application	0	0	0	0
<i>NA</i>				
PLMFT Application (Section 1, 2, 3)	0	3	0	3
<i>3 Approved</i>				
PLMFT Application: Section 1 Only	0	0	0	0
<i>NA</i>				
PLMFT: Change/Add Supervisor	0	1	0	1
<i>1 Approved</i>				
PLMFT Practice Setting Updates	0	1	0	1
<i>1 Approved</i>				
LMFT Supervisor	0	1	0	1
<i>1 Approved</i>				
LMFT Supervisor Candidate	0	0	0	0
<i>NA</i>				
PLMFT Audited Renewal Approvals				1
PLMFT Standard Renewal Approvals				0
LMFT Audited Renewal Approvals				4
LMFT Standard Renewal Approvals				0
Total LMFT Applications Reviewed	1	6	1	13

K Tyner motions to accept the LMFT Committee on Licensure/Supervision Report. L Fazio-Griffith seconds. All in favor. No opposed. No public comments.

Marriage and Family Therapy Advisory Committee Report: K Tyner, F Nash, A Hays, M Reynaud

Recap of MFTAC Meeting presented by K Tyner. Proposed rule changes. Ratio for doing presentations 3:1 rather than 2:1 with a maximum of 10 hours. Also including peer consultation as an option for LMFTs (10 hours maximum) and PLMFTs (5 hours maximum). PLMFTs must have one LMFT present. Creating a template form for peer consultation documentation. M Reynaud motions to accept the Marriage and Family Therapy Advisory Committee report. K Tyner seconds. All in favor. No opposed. No public comments.

Rules Committee

ADA Notice of Intent rule printed in February 2024 Louisiana Register.

Discussion on updating the description for the approved content area of supervision for LPCs. Supervision-includes theoretical orientations, models and techniques of supervision, and ethical and legal issues (most recent legal statutes and most recent edition of the Code of Ethics) in supervision to include but not limited to gatekeeping, boundaries, and dual relationships, tele supervision, case conceptualization skills, self-care, impairment, and topics relative to the specific supervised setting. K Hebert motions to approve updated rule change. N Pierce seconds. Discussion on the Occupational Licensing Rulemaking Program (OLRP) presented by L Fazio-Griffith. The Rules Committee is in support of this. No public comments.

Committee on Professional Assistance Program Report: E Airhia, L Fazio-Griffith, C Butler

Update on PAP Committee Activities presented by E Airhia. F Nash motions to accept the Committee on Professional Assistance Program report. K Tyner seconds. All in favor. No opposed. No public comments.

Committee on Budget Report: N Pierce, R Salgado, J Doming

December 2023, January, and February 2024 Financials presented by J Doming.

Attorney General 2024 Fee Schedule. F Nash motions to move into executive session. K Tyner seconds. K Tyner motions to move out of executive session. E Airhia seconds.

DOJ Board Resolution presented by R Salgado. K Tyner motions to approve the DOJ Board Resolution. N Pierce seconds.

Lamar Board Resolution presented by R Salgado. N Pierce motions to approve the Lamar Board Resolution. E Airhia seconds.

BSW Board Resolution presented by R Salgado. K Tyner motions to approve the BSW Board Resolution. E Airhia seconds.

Daigle Fisse & Kessenich Board Resolution presented by R Salgado. E Airhia motions to approve the Daigle Fisse & Kessenich Board Resolution. K Tyner seconds.

N Pierce motions to approve the financial and budget report. All in favor. No opposed. No Public Comments.

Executive Director Report: J Doming

J Doming presents Executive Director Report. Discipline Work: Notification Letters, Correspondence w/Jim Raines; Reviewed Multiple Cases, Disciplinary committee meeting and preparation; State Reports: Risk Property Exposure Report, Risk Exposure Mileage Report, Boards and Commissions report; Website updates; Lease Contract; ED meeting to consult on legislation; In house FBI Audit and correspondence regarding compliance; Fiscal Economic Impact Statement for ADA rules promulgation; Fiscal notes on Legislative request; Reviews of Legislative Bills; Met with DOJ and reviewed OLRP v OLRC; Counseling Compact Commission meetings and reviewing MOUs; Monthly Team meeting and Administrative Support; Board Meeting Preparation/Committee Meetings; Preparing the LAMFT Conference board update presentation; Financials and Deposits: Quickbooks management, Deposit preparation and record keeping, Accounts Payable, Authorize.net reports and reconciliations, Credit card

disputes. C Butler motions to accept the Executive Director report. F Nash seconds. All in favor. No opposed.

Deputy Director Report: R Lundin

R Lunding presents Deputy Director Report. Licensure Committee Meetings; Notice of Intent to Deny Letters and Licensure Hearing Preparation; Review of incoming rapsheets; PAP Meetings with Committee and several participants; Staff Payroll; Expense Reports; General Licensee Correspondence via email and phone calls; Staff Meetings and Support; Part-Time Staff Evaluations; CRC non-compliance notifications and tracking; Expired Provisional Licensee notifications; Submission of Rules Notice of Intent for ADA compliance; State Reports: ACT 103- ADA Training Compliance and Employee Accommodation Requests, ACT 486-Applicants with Criminal Record, ACT 270- Sexual Harassment Complaints, ACT 483- Renewals & New Licenses by Parish, Rulemaking Summary Report, Civil Service Payroll Report. K Tyner motions to accept the Deputy Director report. F Nash seconds. All in favor. No opposed.

New Business

LAMFT Conference March 21st-23rd

Tier 2.1 Statements due May 15th

Next Board Meeting: Date/Time May 24th, 2024, at 12:00pm

K Tyner motions to adjourn. C Butler seconds. The Board Meeting adjourns at 2:10pm.