

**Louisiana Licensed Professional Counselors Board of Examiners
November 18th, 2022
Board Meeting
LPC Board Office, Baton Rouge, LA
APPROVED**

The meeting was called to order by R Salgado at 12:02pm. N Pierce took the roll call and determined a quorum was present.

Members Present:

R Salgado
L Fazio-Griffith
N Pierce
A Hays
E Johns
K Hebert
K Tyner
F Nash
C Guillotte
C Butler

Members Absent:

E Airhia

Staff Present:

J Doming
R Lundin

Guests Present:

J Raines
N Lee

Welcome new board member, Chastity Butler, LPC-S

Agenda

C Guillotte motion to accept the agenda. K Tyner seconds. All in favor. No opposed.

LPC Licensure Hearings for Applicants not Scheduled to Appear

Presented by J Raines. No one is appearing today. Board Members recused from LPC licensure hearings: E Johns, L Fazio-Griffith, and R Salgado.

Alesia Fortune-Hull case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Alesia Fortune-Hull. A Hays seconds. All in favor. No opposed.

Demitra Poullard case presented by J Raines. A Hays motions to accept the Findings of Fact and Conclusion of Law for Demitra Poullard. C Butler seconds. All in favor. No opposed.

Maria Dibbs case presented by J Raines. A Hays motions to accept the Findings of Fact and Conclusion of Law for Maria Dibbs. K Tyner seconds. All in favor. No opposed.

Dominick Hall case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Dominick Hall. A Hays seconds. All in favor. No opposed.

Paula Hoover case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Paula Hoover. A Hays seconds. All in favor. No opposed.

Marie Johnson-Watts case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Marie Johnson-Watts. A Hays seconds. All in favor. No opposed.

Sharon Jefferson case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Sharon Jefferson. A Hays seconds. All in favor. No opposed.

Ashley Absher case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Ashley Absher. N Pierce seconds. All in favor. No opposed.

Kaylyn Muscarello case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Kaylyn Muscarello. A Hays seconds. All in favor. No opposed.

Kathryn Peltier case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Kathryn Peltier. K Tyner seconds. All in favor. No opposed.

Jennifer Larmann case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Jennifer Larmann. A Hays seconds. All in favor. No opposed.

No public Comments.

Board Meeting Minutes

L Fazio-Griffith motions to accept the September Board Meeting minutes. K Hebert seconds. All in favor. No opposed.

Committee on Disciplinary Affairs Report: K Tyner, N Pierce, R Salgado, J Doming, J Raines
Disciplinary Affairs Report presented by R Salgado.

Unofficial Complaints Received since September 16, 2022:

1. 22/23-47 Practicing without a license
2. 22/23-48 Unprofessional Conduct
3. 22/23-51 Unethical Behavior
4. 22/23-55 Dual Relationship*
5. 22/23-56 Undisclosed Charges*
6. 22/23-57 Undisclosed Charges*
7. 22/23-61 Unethical Behavior
8. 22/23-62 Unethical Behavior
9. 22/23-65 False Application*
10. 22/23-66 Unethical Behavior
11. 22/23-68 Unethical Behavior
12. 22/23-70 Renewed without Meeting Requirements*
13. 22/23-71 Renewed without Meeting Requirements*
14. 22/23-72 Renewed without Meeting Requirements*
15. 22/23-73 Renewed without Meeting Requirements*
16. 22/23-74 Renewed without Meeting Requirements*
17. 22/23-75 Renewed without Meeting Requirements*
18. 22/23-76 Renewed without Meeting Requirements*
19. 22/23-77 Renewed without Meeting Requirements*
20. 22/23-78 Renewed without Meeting Requirements*
21. 22/23-79 Renewed without Meeting Requirements*
22. 22/23-80 Renewed without Meeting Requirements*
23. 22/23-81 Renewed without Meeting Requirements*
24. 22/23-82 Renewed without Meeting Requirements*
25. 22/23-83 Renewed without Meeting Requirements*
26. 22/23-84 Renewed without Meeting Requirements*
27. 22/23-85 Renewed without Meeting Requirements*
28. 22/23-86 Renewed without Meeting Requirements*
29. 22/23-87 Renewed without Meeting Requirements*
30. 22/23-88 Renewed without Meeting Requirements*
31. 22/23-89 Renewed without Meeting Requirements*
32. 22/23-90 Renewed without Meeting Requirements*
33. 22/23-91 Renewed without Meeting Requirements*
34. 22/23-92 Renewed without Meeting Requirements*
35. 22/23-93 Renewed without Meeting Requirements*

- | | |
|---------------|---------------------------------------|
| 36. 22/23-94 | Renewed without Meeting Requirements* |
| 37. 22/23-95 | Renewed without Meeting Requirements* |
| 38. 22/23-96 | Renewed without Meeting Requirements* |
| 39. 22/23-97 | Renewed without Meeting Requirements* |
| 40. 22/23-98 | Renewed without Meeting Requirements* |
| 41. 22/23-99 | Renewed without Meeting Requirements* |
| 42. 22/23-100 | Renewed without Meeting Requirements* |
| 43. 22/23-101 | Renewed without Meeting Requirements* |
| 44. 22/23-102 | Renewed without Meeting Requirements* |
| 45. 22/23-103 | Practicing without a license |
| 46. 22/23-104 | Practicing without a license |
| 47. 22/23-105 | Practicing without a license |

Official Complaints Received since September 16, 2022:

- | | |
|--------------|--------------------------------------|
| 1. 22/23-42 | Unprofessional Behavior |
| 2. 22/23-43 | Unprofessional Behavior |
| 3. 22/23-44 | Unethical Behavior/Dual Relationship |
| 4. 22/23-45 | Confidentiality |
| 5. 22/23-46 | Unprofessional/Unethical Behavior |
| 6. 22/23-49 | Confidentiality |
| 7. 22/23-50 | Unethical Behavior |
| 8. 22/23-52 | Unethical Behavior |
| 9. 22/23-53 | Unethical/Inappropriate Behavior |
| 10. 22/23-54 | Unethical Behavior |
| 11. 22/23-58 | Unprofessional Behavior |
| 12. 22/23-59 | Unethical Behavior |
| 13. 22/23-60 | Unethical Behavior |
| 14. 22/23-63 | Unethical Behavior |
| 15. 22/23-64 | Unethical Behavior |
| 16. 22/23-67 | Unethical Behavior |
| 17. 22/23-69 | Unethical Behavior |

Cases to Open:

- | | |
|-------------|--------------------------------------|
| 1. 22/23-42 | Unprofessional Behavior |
| 2. 22/23-43 | Unprofessional Behavior |
| 3. 22/23-44 | Unethical Behavior/Dual Relationship |
| 4. 22/23-45 | Confidentiality |
| 5. 22/23-46 | Unprofessional/Unethical Behavior |
| 6. 22/23-49 | Confidentiality |

7. 22/23-51 Unethical Behavior
8. 22/23-52 Unethical Behavior
9. 22/23-53 Unethical/Inappropriate Behavior
10. 22/23-54 Unethical Behavior
11. 22/23-55 Dual Relationship
12. 22/23-56 Undisclosed Charges
13. 22/23-57 Undisclosed Charges
14. 22/23-58 Undisclosed Charges
15. 22/23-59 Unethical Behavior
16. 22/23-60 Unethical Behavior
17. 22/23-62 Unethical Behavior
18. 22/23-63 Unethical Behavior
19. 22/23-64 Unprofessional Behavior
20. 22/23-65 False Application
21. 22/23-67 Unethical Behavior
22. 22/23-68 Unethical Behavior
23. 22/23-69 Unethical Behavior
24. 22/23-70 Renewed without Meeting Requirements
25. 22/23-71 Renewed without Meeting Requirements*
26. 22/23-72 Renewed without Meeting Requirements*
27. 22/23-73 Renewed without Meeting Requirements*
28. 22/23-74 Renewed without Meeting Requirements*
29. 22/23-75 Renewed without Meeting Requirements*
30. 22/23-76 Renewed without Meeting Requirements*
31. 22/23-77 Renewed without Meeting Requirements*
32. 22/23-78 Renewed without Meeting Requirements*
33. 22/23-79 Renewed without Meeting Requirements*
34. 22/23-80 Renewed without Meeting Requirements*
35. 22/23-81 Renewed without Meeting Requirements*
36. 22/23-82 Renewed without Meeting Requirements*
37. 22/23-83 Renewed without Meeting Requirements*
38. 22/23-84 Renewed without Meeting Requirements*
39. 22/23-85 Renewed without Meeting Requirements*
40. 22/23-86 Renewed without Meeting Requirements*
41. 22/23-87 Renewed without Meeting Requirements*
42. 22/23-88 Renewed without Meeting Requirements*
43. 22/23-89 Renewed without Meeting Requirements*
44. 22/23-90 Renewed without Meeting Requirements*

- 45. 22/23-91 Renewed without Meeting Requirements*
- 46. 22/23-92 Renewed without Meeting Requirements*
- 47. 22/23-93 Renewed without Meeting Requirements*
- 48. 22/23-94 Renewed without Meeting Requirements*
- 49. 22/23-95 Renewed without Meeting Requirements*
- 50. 22/23-96 Renewed without Meeting Requirements*
- 51. 22/23-97 Renewed without Meeting Requirements*
- 52. 22/23-98 Renewed without Meeting Requirements*
- 53. 22/23-99 Renewed without Meeting Requirements*
- 54. 22/23-100 Renewed without Meeting Requirements*
- 55. 22/23-101 Renewed without Meeting Requirements*
- 56. 22/23-102 Renewed without Meeting Requirements*

Cases to Close:

- 1. 21/22-70 Unethical Conduct/Inappropriate Relationship
- 2. 21/22-136 Unethical Behavior
- 3. 21/22-146 Unprofessional Behavior
- 4. 21/22-155 Unethical Behavior
- 5. 22/23-12 Unprofessional Behavior
- 6. 22/23-43 Unprofessional Behavior
- 7. 22/23-71 Renewed without Meeting Requirements*
- 8. 22/23-102 Renewed without Meeting Requirements*

Complaints to Dismiss:

- 1. 21/22-71 Unethical/Inappropriate Behavior
- 2. 21/22-87 Sexual Misconduct
- 3. 21/22-88 Sexual Misconduct
- 4. 21/22-89 Sexual Misconduct
- 5. 21/22-111 Unethical Behavior Confidentiality
- 6. 21/22-148 Violation of Rules
- 7. 22/23-14 Unethical Billing Practices
- 8. 22/23-17 Unprofessional Behavior
- 9. 22/23-32 Unprofessional/Unethical Behavior
- 10. 22/23-33 Unprofessional Behavior
- 11. 22/23-47 Practicing without a license
- 12. 22/23-48 Practicing without a license
- 13. 22/23-50 Unethical Behavior
- 14. 22/23-61 Unethical Behavior
- 15. 22/23-66 Unethical Behavior

16. 22/23-105 Practicing without a license

TOTAL OPEN CASES TO DATE: 146

Consent Agreements: 21/22-107
21/22-127
21/22-132
21/22-153
22/23-30

Voluntary Surrender: 21/22-104, 22/23-40

Pending Legal Action:

Overdue Responses: 20/21-91
20/21-107
21/22-73
22/23-19

J Raines presents Voluntary Surrender of License, LPC #5159. N Pierce motions to accept. K Tyner seconds. All in favor. No opposed.

J Raines presents Consent Agreement #21/22-132, PLPC/PLMFT #PLC8747/PLM1441. C Butler Recused. N Pierce motions to accept Consent Agreement #21/22-132. E Johns seconds. All in favor. No opposed.

J Raines presents Consent Agreement #21/22-153, LPC #5022. C Guillotte motions to accept Consent Agreement #21/22-153. N Pierce seconds. All in favor. No opposed.

J Raines presents Consent Agreement #21/22-107, LPC #4015. N Pierce motions to accept Consent Agreement #21/22-107. K Hebert seconds. All in favor. No opposed.

J Raines presents Consent Agreement #22/23-30, LPC #6346. C Guillotte motions to accept Consent Agreement #22/23-30. L Fazio-Griffith seconds. All in favor. No opposed.

K Hebert motions to remove Consent Agreement #21/22-127, PLPC #PLC8918 from the agenda. E Johns seconds. All in favor. No opposed.

C Guillotte motions to add Consent Agreement #21/22-112, LPC #7347 to the agenda. C Butler seconds. All in favor. No opposed.

J Raines presents Consent Agreement #21/22-112, LPC #7347. C Butler motions to accept Consent Agreement #21/22-112. C Guillotte seconds. All in favor. No opposed.

Public comments

Nikki Lee #5226 present at meeting. Coming to observe.

L Fazio-Griffith motions to accept the Committee on Disciplinary Affairs Report. A Hays seconds. All in favor. No opposed.

Committee on Legislative Affairs Report: C Guillotte, E Airhia, K Hebert, F Nash

C Guillotte presents VRB Legal Question and ACT 487

N Pierce indicates that it would be an assessment and not an evaluation.

C Guillotte indicates that it is important to document that a statement was made by the client. It is out of scope for our licensees to examine patient. Counselors do not typically examine injuries but rather perform assessments. Someone else does the evaluation of injuries.

C Guillotte states that it is expected to be a busy legislative session.

A John motions to accept the Committee on Legislative Affairs Report. K Tyner seconds. All in favor. No opposed.

Committee on Licensure/Supervision/Appraisal Report- LPC: L Fazio-Griffith, A Johns, R Salgado

The LPC Committee on Licensure/Supervision/Appraisal Report presented by L Fazio-Griffith.

Total Number of LPC Applications Reviewed:				
October & November 2022				
Application	Oct	Nov	Expedited	Total
LPC Application for Licensure	21	5	39	65
<i>64 Approved; 1 Incomplete</i>				
LPC Endorsement Application	3	1	0	4
<i>4 Approved</i>				
PLPC Application (Section 1, 2, 3)	13	13	14	40
<i>33 Approved; 4 Intent to Deny; 2 Incomplete; 1 Additional Information Needed</i>				
PLPC Application: Section 1 Only	0	0	0	0
<i>NA</i>				
PLPC Application: Section 1 and 2 Only	0	0	0	0
<i>NA</i>				
PLPC Application: Section 2 Only	0	0	0	0
<i>NA</i>				
PLPC Application: Section 2 and 3 Only	0	0	0	0
<i>NA</i>				
PLPC Application: Section 3 Only	0	0	0	0
<i>NA</i>				
LPC Supervisor Application	5	6	7	18
<i>18 Approved</i>				
Appraisal Privilege	0	0	0	0
<i>NA</i>				
PLPC: Change/Add Supervisor	11	7	0	18
<i>18 Approved</i>				
PLPC Practice Setting Updates	29	39	0	68
<i>68 Approved</i>				
PLPC Audited Renewal Approvals				33
PLPC Standard Renewal Approvals				144
LPC Audited Renewal Approvals				6
LPC Standard Renewal Approvals				0
Telehealth Approvals				51
Total LPC Applications Reviewed	82	71	60	447
<i>Expedited: Totals from Approvals from 9/15/2022-11/15/2022</i>				

L Fazio-Griffith presents proposed Diagnostic Statistical Manual of Mental Disorders Policy.

J Doming indicates that the Board will still have to promulgate rules and that we would still send the notice of intent to deny.

F Nash motions to approve the policy with slight modifications. C Guillotte seconds.

Licensure Committee Proposal Regarding Continuous Updated Editions of the *Diagnostic Statistical Manual of Mental Disorders*: Applicants who completed a graduate course in the content area of Abnormal Behavior that covered the *Diagnostic and Statistical Manual of Mental Disorders*, as published by the American Psychiatric Association, that exceeds three (3) years from the publication of the most recent edition, must either complete a three-credit hour graduate course or a minimum of six (6) hours of comprehensive continuing education course(s) to fulfill the academic requirements outlined in Chapter 6, Section 603 (A)(4)(c) of Board Rules. The course must include the following content:

- (a). emotional and mental disorders experienced by persons of all ages;
- (b). characteristics of disorders;
- (c). common nosologies of emotional and mental disorders utilized within the U.S. health care system;
- (d). the most recent edition of the *Diagnostic and Statistical Manual of Mental Disorders*, as published by the American Psychiatric Association
- (e). preferred treatment approaches for disorders based on research;
- (f). common medications used by psychiatrists to treat disorders;
- (g). working with other health care and mental health care professionals in treating individuals with emotional and mental disorders;

If the continuing education course is applied, the course must be approved by either the American Counseling Association (ACA), its divisions, regions and state branches, Louisiana Counseling Association (LCA), or the National Board of Certified Counselors (NBCC). The onus is on the applicant to provide proof that the course encompassed the content outlined above.

J Doming presented updates with the Department of Education (DOE). A proposal draft of the new rule has been requested but has not been received as of this day. DOE would like to know if there is any conflict for a PLPC to graduate and go straight into the school setting. K Tyner requests the review of same for PLMFTs. No board members oppose a provisional licensee gaining employment with the DOE post graduate school.

R Salgado states that there is a need for mental health services within the school setting and that the DOE should be bringing in licensees to provide services.

No comments.

C Guillotte motions to accept the LPC Committee on Licensure/Supervision/Appraisal Report. K Tyner seconds. All in favor. No opposed.

Committee on Licensure/Supervision- LMFT: C Guillotte, A Hays, K Tyner, F Nash

The LMFT Committee on Licensure/Supervision Report presented by C Guillotte.

Total Number of LMFT Applications Reviewed:				
October & November 2022				
Application	Oct	Nov	Expedited	Total
LMFT Application for Licensure	4	0	2	6
<i>4 Approved</i>				
LMFT Endorsement Application	0	1	0	1
<i>1 Intent to Deny</i>				
PLMFT Application (Section 1, 2, 3)	3	0	0	3
<i>3 Approved</i>				
PLMFT Application: Section 1 Only	0	0	0	0
<i>NA</i>				
PLMFT Application: Section 2 and 3 Only	0	0	0	0
<i>NA</i>				
PLMFT: Change/Add Supervisor	0	0	0	0
<i>NA</i>				
PLMFT Practice Setting Updates	2	2	0	4
<i>4 Approved</i>				
LMFT Supervisor	0	0	0	0
<i>NA</i>				
LMFT Supervisor Candidate	0	0	0	0
<i>NA</i>				
PLMFT Audited Renewal Approvals				3
PLMFT Standard Renewal Approvals				5
LMFT Audited Renewal Approvals				29
LMFT Standard Renewal Approvals				77
Total LMFT Applications Reviewed	9	3	2	128
<i>Expedited: Totals from Approvals from 9/15/2022-11/15/2022</i>				

C Guillotte reports that a total of 6 individuals took the exam. 4 Passed and 2 Failed. There were 4 requests to take the examination.

No public comments.

K Tyner motions to accept the LMFT Committee on Licensure/Supervision Report. A Hays seconds. All in favor. No opposed.

Marriage and Family Therapy Advisory Committee Report: C Guillotte, K Tyner, F Nash, A Hays

Marriage and Family Therapy Advisory Committee Report presented by K Tyner. President of LAMFT attending MFTAC meeting and gave review of what is going on with LAMFT. Conference is scheduled for March 24-25, 2023 and considering adding in things on Thursday. There will be Board update and Supervisor refresher course.

Committee discussed new COAMFTE standard. COAMFTE has changed direct client services requirement to 300 with 100 relational hours. Rather than putting specific hours in the Board Rules, will just put in line with COAMFTE standards.

Discussed peer supervision for continuing education for LMFTs. Previous rationale was with the grandfathering for LMFTs that occurred, concerned with systemic approach. MFTAC has tabled discussion and will do more research.

LAMFT is requesting the Board consider the hours received for those providing presentations to be in line with LPCs. On the LPC side, there is a 5 to one ratio up to 10 hours and LMFTs have a 2 to 1 ratio. They are having the same people doing presentations and may help in getting new presenters.

No public comments.

C Guillotte motions to accept the Marriage and Family Therapy Advisory Committee Report. E Johns seconds. All in favor. No opposed.

Committee on Professional Assistance Program Report: E Airhia, L Fazio-Griffith, C Guillotte

Committee on Professional Assistance Program Report Presented by L Fazio- Griffith. PAP committee has received referrals from the Licensure Committee, two of which had to be dropped from monitoring due to not fulfilling requirements. Committee will meet with Leah from ARM to get more information on new DNA monitoring testing.

N Pierce motions to approve the Committee on Professional Assistance Program Report. E Johns seconds. All in favor. No opposed.

Committee on Budget Report: N Pierce, R Salgado, J Doming

J Doming presents the August and September 2022 Financial Report.

Legislative auditors were here and received perfect report.

No questions on the Board's assets presented.

Review of approved budget. Budget remains the same. Approved.

N Pierce motions to accept the Board Resolution to Contract with Lamar. A Hays seconds. All in favor. No opposed.

Presentation of new vinyl billboard.
No budget or finances questions.

Executive Director Report: J Doming

Presented by J Doming

Board Update presentation at the LCA Conference; Provisional licensure and hot topic presentations at the LCA Conference; Inaugural Compact Commission meeting and preparation; Compact onboarding meetings; New Board member onboarding; Dept of Education, Dept of Health, Vendor and Board member correspondence and Zoom meetings; Discipline Work: Respondent informal calls/meetings; Calls w/Jim Raines; Reviewed Multiple Cases and Consent Agreements (6 executed); Priority Notification Letters (3); Disciplinary Committee meeting Submitted State Reports: Act 611 and Act 627 Report; Risk Exposure Mileage and Personnel Report; Accounts Receivable Report
Legislative Audit performed: Office policy/procedure reviews; Financial Review of reimbursements; policies and deposits; Personnel file review – no findings or exceptions noted; Review legislation and state trainings for new requirements; Website projects with Covalent Logic: ACA Code of Conduct tool, ADA Compliance, Verification PDF, new reports to meet legislative requirements; Support new personnel with questions and compliance concerns Financials and Deposits: QuickBooks and Lasers management; Deposit preparation and record keeping; Accounts Payable and Payroll summary reports; Authorize.net reports and reconciliation; New Certificates of Deposit.

J Doming states that the counseling compact is trying to get funding from ACA. F Nash states that this is still in the very beginning stages.
No questions.

Deputy Director Report: R Lundin

Presented by R Lundin

Training with Executive Director for Deputy Director role; Training Credentialing Specialist; Application Orientation for Northwestern State University students; Staff Payroll; Expense Reports; Discipline notification letters; PAP Work: PAP meetings; Correspondence with PAP participants and Assurance Recovery Monitoring; Licensure Committee Meetings; General Licensee Correspondence via email and phone calls; E-Notifications: Provisional licensees lapsed in renewal; Provisional licensees about to expire due to 6-year expiration date; LMFTs active in renewal; LPCs who failed to provide fingerprint background check with renewal; Correspondence Follow Up/ Provisional Renewal concerns re: test and missing fingerprint background check.

R Lundin presents personnel to the members of the Board. M King, Administrative Assistant and S Washington, new Credentialing Specialist.

New Business

C Guillotte raises concern regarding spending a lot of time during meetings reviewing denials. J Doming indicates that it is in the best interest for Board Members and Licensure Committee. C Guillotte states that the Board is doing this without the applicant even asking for a hearing. L Fazio- Griffith explains that the Licensure Committees offers the notice of intent to deny and provides opportunity to appeal. The Board must agree that the application should be denied.

2023 Board Officers

Reminder: Training Certificates Needed-Ethics and Sexual Harassment

Next Board Meeting: Date/Time January 20, 2023, at 12:00 p.m.

E Johns motions to adjourn. L Fazio-Griffith seconds. Board Meeting adjourns at 2:04 p.m.