

MINUTES July 17th,2020
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
APPROVED

The meeting was called to order by K Steele at 12:32 PM. N Peirce took the roll call and determined a quorum was present.

Members Present:

E Airhia
K Steele
J Mims
D Mayeux
N Pierce
R Salgado
K Tyner
L Fazio-Griffith
C Guillotte

Members Absent:

R Cathey

Staff Present:

J Doming
R Lundin

Guests Present:

J Raines
K Blum
S Strain
M Carter
S Thornton

Agenda

K Steele asks to approve the agenda with an amendment to Disciplinary Affairs Report. Committee would like to add a Surrender of Licensure. R Salgado motions to accept. E Airhia seconds. All approved; no abstentions.

Board Meeting Minutes

K Steele asks for a motion to approve the July Board Meeting minutes. E Airhia motions to approve the minutes. R Salgado seconds. All approved; no abstentions.

Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, K Tyner, J Doming

J Raines presents surrender of license Margaret Torres, #PLC4453. J Mims motions to accept. N Pierce seconds. All approved; no abstentions.

J Raines presents Consent Agreement, LPC #2484, M Caruso. N Pierce motions to accept. J Mims seconds. All approved; no abstentions.

J Raines presents Consent Agreement, LPC #5316, C Downs. Individual has been referred to PAP as well. N Pierce motions to accept. J Mims seconds. All approved; no abstentions.

J Raines presents request to file injunctive relief against C Carter for practicing counseling without a license. Need approval to go through this process. E Airhia motions to accept. C Guillote seconds. All approved; no abstentions.

Proposal for new general counsel and request for Board resolution presented by J Doming. J Raines cannot act as both the general counsel and the prosecuting attorney. The Disciplinary Committee proposes Deviller Law Firm for approval so that the Board is able to have administrative hearings.

J Mims- requests to have future conversations about how we select contract consultants.

J Mims motions to approve. R Salgado Seconds. All approved; no abstentions.

K Steele presents the Disciplinary Affairs Committee Report:

Unofficial Complaints Received since July 17, 2020:

1. 19/20-153*: Practicing outside of Scope/Unethical Conduct
2. 19/20-154*: Unethical Conduct
3. 19/20-155*: Unethical Conduct
4. 19/20-156: Practicing without License
5. 19/20-158: Unprofessional Conduct
6. 19/20-162*: Unreported Arrest
7. 19/20-163*: Providing False Information
8. 19/20-164: Client Records
9. 20/21-2*: Unethical/Unprofessional Conduct

Official Complaints Received since July 17, 2020:

1. 19/20-157: Unprofessional Conduct
2. 19/20-159: Unethical Conduct
3. 19/20-160: Unethical Conduct
4. 19/20-161: Unprofessional Conduct
5. 19/20-165: Unethical Conduct
6. 20/21-1: Not Licensed with the Board

Cases to Open:

1. 19/20-156: Practicing without License
2. 19/20-158: Unprofessional Conduct
3. 19/20-159&160 Unethical Conduct
4. 19/20-162*: Unreported Arrest

5. 19/20-163*: Providing False Information
6. 19/20-164: Client Records
7. 19/20-/165: Unethical Conduct

Complaints to Dismiss:

1. 19/20-161: Unprofessional Conduct
2. 20/21-1: Not Licensed with the Board

Complaints to Close:

1. 19/20-138*: Practice outside of Scope
2. 19/20-142: Unethical Conduct
3. 19/20-143: Unprofessional Conduct
4. 19/20-146*: Fraudulent Billing/Unprofessional Conduct
5. 19/20-151: Unethical/Unprofessional Conduct
6. 19/20-153*: Practicing outside of Scope/Unethical Conduct
7. 19/20-154*: Unethical Conduct
8. 19/20-155*: Unethical Conduct
9. 19/20-157: Unprofessional Conduct

TOTAL OPEN CASES TO DATE: 32

K Steele asks for public comment. No comments.

K Steele motions to approve. All in favor; no abstentions.

K Steele- Overlooked reading the new resolution for additional legal counsel.
Board Resolution read by K Steele. J Mims motions to approve. R Salgado seconds.

9 Yays
0 Nays
1 Absent
0 Not Voting

Committee on Legislative Affairs Report: C Guillotte, J Mims, E Airhia, M Feduccia
Presented by K Blum

LCA having another town hall meeting. Will be inviting individual that are not LCA members. The LCA conference will be hybrid this year. LCA was not able to get out of contracts with the hotels in New Orleans. Presentations will be recorded and members can attend virtually or in person.

Cyndi Nardini and Mary Feduccia having been compiling legislation that has occurred since the origin of the Board.

School Counselors-bill that passed through legislation. Sent to Department of Education. SB340: develop pilot program for mental health screenings in public

school settings. Program will collect information to shape statewide program. Concerned that there may not be enough resources. Trying to get more information with BESE Board.

J Mims- Inquired as to whether school counseling division of LCA is involved in any way or have additional information. There was Federal grant dollars and money went to the Department of Education which was part of national effort. EBR was not in private program.

C Guillotte motions to accept report from committee. N Pierce seconds. All in favor; no abstentions

Committee on Licensure/Supervision/Appraisal –LPC J Mims, J Cortez, L Fazio-Griffith

J Mims presents the LPC licensure report:

**Total Number of LPC Applications Reviewed:
June & July 2020**

Application	June	July	Expedited	Total
LPC Application for Licensure 48 Approved; 2 Denied	12	14	25	51
LPC Endorsement Application 14 Approved; 2 Denied	5	8	3	16
PLPC Application (Section 1, 2, 3) 91 Approved; 5 Denied	24	25	47	96
PLPC Application: Section 1 Only 3 Approved; 2 Denied	0	5	0	5
PLPC Application: Section 1 and 2 Only NA	0	0	0	0
PLPC Application: Section 2 Only NA	0	0	0	0
PLPC Application: Section 2 and 3 Only NA	0	0	0	0
PLPC Application: Section 3 Only NA	0	0	0	0
LPC Supervisor Application 25 Approved; 5 Denied	12	16	2	30
Appraisal Privilege 5 Approved	2	3	0	5
PLPC: Change/Add Supervisor 6 Approved	5	1	0	6
PLPC Practice Setting Updates 36 Approved	25	11	0	36
Total LPC Folders Reviewed	85	83	77	245

Expedited: Totals from Approvals from 5/12/2020 - 7/10/2020

All in favor of accepting report. No opposed.

K Steele ask for public comments.

S Strain presents case regarding expired license. School counselor for 10 years and let license lapse but tried to get all hours needed. Found herself in a rushed situation. Board never received renewal application/fee/etc. because it was sent to old address.

J Doming- Asked if she was able to submit application online.

S Strain- Indicated that she was informed by Board Staff that this was a unique situation and that she would need to complete a paper application. Stated that she mailed the documents on 6/23/20.

J Mims- Would like confirmation that she had correspondence with Board Staff and would consider making an exception due to the recent mail issues.

J Doming- Must have documentation of 80 CEHs or license will remain expired.

S Strain- Only has documentation of 40 CEHs. Thought she still had time to complete the additional 40.

Board denied the lapsed renewal and she expired.

Melissa Carter presents her case about her expired license. Sent in application and payment in 2018/2019 and uploaded CEHs. She was informed that she would need 80 CEHs instead of 40 CEHs.

J Doming- If she has 80 CEHs that were completed prior to 6/30/2020 must submit them online.

J Mims motions to accept M Carter's renewal if she has all 80 CEHs prior to 6/30/2020. C Guillotte seconds.

Board approved licensure report. No abstentions.

Committee on Licensure/Supervision/Appraisal –LMFT- C Guillotte, K Tyner, R Cathey, K Steele

Presented by J Doming. 1 LMFT Application denial reviewed by MFT:

**Total Number of LMFT Applications Reviewed
June & July 2020**

Application	June	July	Expedited
LMFT Application for Licensure 1 Approved; 1 Denied	0	1	1
LMFT Out-of State Applications for Licensure 1 Approved	1	0	0
PLMFT Section 1,2,3 9 Approved	6	0	3
PLMFT Section 1 Only NA	0	0	0
PLMFT Section 2 and 3 Only NA	0	0	0
PLMFT Change/Add Practice Setting NA	0	0	0
PLMFT Change/Add Supervisor NA	0	0	0
LMFT SC Application: Section 1 NA	0	0	0
LMFT SC Application: Section 2 NA	0	0	0
LMFT Supervisor Candidate NA	0	0	0
LMFT Supervisor 1 Approved	0	1	0
Total LMFT Folders Reviewed	7	2	4

Expedited: Totals from Approvals from 5/12/2020 - 7/10/2020

K Steele asks for public comment. No comments.

C Guillotte motions to approve; All in favor; no abstentions

Committee on Professional Assistance Program Report: R Cathey, E Airhia, L Fazio-Griffith, J Doming

Presented by E Airhia. Committee has been meeting consistently. Have received some cases from the Disciplinary Committee. No cases to close.

No questions or comments

Report accepted. No opposed.

Recess: 10 Minutes

1:53 pm

K Steele motions to accept recess. K Tyner Seconds.

E Airhia motions to resume. N Pierce Seconds. Meeting resumes at 2:07pm

Committee on Rules: J Mims, L Fazio-Griffith, K Steele, D Mayeux

Presented by J Doming. Emergency rules for teletherapy provisions will expire soon. Staff has received multiple requests on the Board's next steps.

J Mims motions to extend emergency rules. Continue with the extension of the rules for 120 days and revisit if needed. Second R Salgado. No comments. No opposed. All approved; no abstentions.

LCA reached out about rules that were left regarding SMI. Need to remove 2109(2)(e). Motion to accept removal J Mims. E Airhia seconds. No comments. No opposed. All approved; no abstentions.

Arrest notification additional language. J Doming- Disciplinary Committee met and had discussion regarding arrest. Would like to add the same language as the provisional licensees so it is clear all licensees must report arrests. Language should be added to 2709 as well.

J Mims motions to incorporate language in all needed areas. No comments. No opposed. All approved; no abstentions.

No comments/questions/public comments

All approve; no abstention.

Committee on Budget: J Doming, K Steele, N Pierce

Review and Approval of April and May 2020 Financial Reports

Reports were reviewed by N Pierce in June at the board office.

Report presented by J Doming.

No questions. Motion to approve N Pierce. Second C Guillotte. No opposed. All approved; no abstentions.

Executive Director Report: J Doming

Presented by J Doming

Option of having Board Member signature stamps in order to have certificates signed and sent to licensees.

K Steele-Board can go back to signing certificates when able to convene consistently.

Committee on Personnel Report: K Steele, D Mayeux, R Cathey, J Doming

Staffing update/request Presented by J Doming- Nick moved to NC.

Asked personnel committee request to have another full-time employee.

J Mims motion to accept. K Tyner Seconds. All approved; no abstentions.

ED Evaluation

Motion to move into Executive session J Mims. N Pierce Seconds.

K Steele motions to move out of executive session. J Mims seconds.

K Steele motions to approve a 5% compensation increase for the ED. E Airhia seconds. All approve. No abstentions.

New Business- K Steele, J Doming

Good luck and farewell to Donna Mayeux, public board member term expires.

Next Board Meeting Date/Time: September 18th, 2020 at 12:30 pm

Closing

E Airhia motions to adjourn. R Salgado seconds. All approved; no abstentions.

Adjourn meeting at 2:56 PM.

Respectfully Submitted By,

Jamie S. Doming, Executive Director