

MINUTES January 17, 2020
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
APPROVED

The meeting was called to order by K Steele at 12:34 PM. N Peirce took the roll call and determined a quorum was present.

Members Present:

E Airhia
R Cathey
K Steele
C Guillotte
D Mayeux
N Pierce
L Fazio-Griffith

Members Absent:

J Cortez
J Mims
R Salgado
K Tyner

Staff Present:

J Doming
R Lundin

Guests Present:

J Raines
K Blum

Agenda

K Steele asks to approve the agenda. E Airhia motions to approve the agenda. D Mayeux seconds. All approved; no abstentions.

Board Meeting Minutes

K Steele asks for a motion to approve the November Board Meeting minutes. D Mayeux motions to approve the November minutes. N Pierce seconds. All approved; no abstentions.

Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, K Tyner, J Doming

K Steele asks to reinstate suspended license #6334, case 17/18-71. L Fazio-Griffith motions to approve reinstatement. N Pierce seconds. All approve; no abstentions. K Steele presents disciplinary report:

Unofficial Complaints Received since November 15, 2019:

1. 19/20-66: Not Licensed with the Board
2. 19/20-71: Not Licensed with the Board
3. 19/20-72: Not Licensed with the Board

4. 19/20-76: Not Licensed with the Board
5. 19/20-77: Inappropriate Relationship
6. 19/20-82: Not Licensed with the Board
7. 19/20-83: Not Licensed with the Board
8. 19/20-85*: Unreported Arrest
9. 19/20-89*: Providing False Information
10. 19/20-90*: Providing False Information
11. 19/20-91*: Providing False Information
12. 19/20-92*: Providing False Information
13. 19/20-93*: Providing False Information
14. 19/20-94*: Providing False Information
15. 19/20-95*: Providing False Information
16. 19/20-96*: Providing False Information
17. 19/20-98: Not Licensed with the Board
18. 19/20-101*: Providing False Information
19. 19/20-103*: Failure of Notification (FON)
20. 19/20-104*: Providing False Information
21. 19/20-105*: Unreported Arrest
22. 19/20-106: Unprofessional Conduct
23. 19/20-110*: Unreported Arrest

Official Complaints Received since November 15, 2019:

1. 19/20-63: Same as 19/20-41 and 19/20-61
2. 19/20-64: Not Licensed with the Board
3. 19/20-65: Not Licensed with the Board
4. 19/20-67: Not Licensed with the Board
5. 19/20-68: Falsifying Records
6. 19/20-69: Unethical Conduct
7. 19/20-70: Sexual Misconduct
8. 19/20-73: Not Licensed with the Board
9. 19/20-74: Dual Relationship
10. 19/20-75: Breached Confidentiality
11. 19/20-78: Records
12. 19/20-79: Not Licensed with the Board
13. 19/20-80: Unethical Conduct
14. 19/20-81: Not Licensed with the Board
15. 19/20-84: Not Licensed with the Board
16. 19/20-86: Not Licensed with the Board
17. 19/20-87: Child Custody Evaluation (CCE)
18. 19/20-88: Not Licensed with the Board
19. 19/20-97: Not Licensed with the Board
20. 19/20-99: Not Licensed with the Board
21. 19/20-100: Not Licensed with the Board
22. 19/20-102: Providing False Information
23. 19/20-107: Not Licensed with the Board
24. 19/20-108: Not Licensed with the Board

25. 19/20-109: Unprofessional Conduct/Client Abandonment

Cases to Open:

1. 19/20-68: Falsifying Records
2. 19/20-69: Unethical Conduct
3. 19/20-70: Sexual Misconduct
4. 19/20-75: Breached Confidentiality
5. 19/20-78: Records
6. 19/20-80: Unethical Conduct
7. 19/20-85*: Unreported Arrest
8. 19/20-87: Child Custody Evaluation (CCE)
9. 19/20-89*: Providing False Information
10. 19/20-90*: Providing False Information
11. 19/20-91*: Providing False Information
12. 19/20-96: Providing False Information
13. 19/20-101*: Providing False Information
14. 19/20-102: Providing False Information
15. 19/20-103*: Unprofessional Conduct
16. 19/20-104*: Providing False Information
17. 19/20-105*: Unreported Arrest
18. 19/20-106: Unprofessional Conduct
19. 19/20-109: Unprofessional Conduct/Client Abandonment
20. 19/20-110: Unreported Arrest

Complaints to Close:

1. 19/20-6: Unethical Conduct
2. 19/20-24: Client Records
3. 19/20-25: Insurance Fraud
4. 19/20-36: Client Records
5. 19/20-41: Breached Confidentiality
6. 19/20-42: Child Custody Evaluation (CCE)
7. 19/20-49*: Unlawful Practice
8. 19/20-52*: Inappropriate Relationship
9. 19/20-54: Records
10. 19/20-56: Breached Confidentiality
11. 19/20-59*: Unlawful Practice
12. 19/20-60: Unprofessional Conduct
13. 19/20-68: Unprofessional Conduct
14. 19/20-75: Breach of Confidentiality

Complaints to Dismiss:

1. 19/20-63: Same as 19/20-41 and 19/20-61
2. 19/20-64: Not Licensed with the Board
3. 19/20-65: Not Licensed with the Board
4. 19/20-66: Not Licensed with the Board
5. 19/20-67: Not Licensed with the Board
6. 19/20-71: Not Licensed with the Board

7. 19/20-72: Not Licensed with the Board
8. 19/20-73: Not Licensed with the Board
9. 19/20-74: Dual Relationship
10. 19/20-76: Not Licensed with the Board
11. 19/20-77: Inappropriate Relationship
12. 19/20-79: Not Licensed with the Board
13. 19/20-81: Not Licensed with the Board
14. 19/20-82: Not Licensed with the Board
15. 19/20-83: Not Licensed with the Board
16. 19/20-84: Not Licensed with the Board
17. 19/20-86: Not Licensed with the Board
18. 19/20-88: Not Licensed with the Board
19. 19/20-92*: Providing False Information
20. 19/20-93*: Providing False Information
21. 19/20-94*: Providing False Information
22. 19/20-95*: Providing False Information
23. 19/20-97: Not Licensed with the Board
24. 19/20-98: Not Licensed with the Board
25. 19/20-99: Not Licensed with the Board
26. 19/20-100: Not Licensed with the Board
27. 19/20-107: Not Licensed with the Board
28. 19/20-108: Not Licensed with the Board

TOTAL OPEN CASES TO DATE: 70

K Steele nominates N Pierce, K Tyner, R Salgado and K Steele to be the disciplinary committee for the calendar year 2020. K Steele remains chair of the committee.

K Steele asks for public comments. No comments.

K Steele motions to approve. All in favor; no abstentions.

Committee on Legislative Affairs Report-C Guillotte, E Airhia, J Mims, K Blum

K Blum presents the report.

Prefiling for legislative bills begins 2.28.20. LCA will hold an all-day event at the capital on 3.26.20. The LCA legislative committee will also be reaching out to universities to connect with students. Many licensees do not think about the connection of being a counselor and getting laws passed.

K Blum is working on a mental health forum. R Cathey mentions he would like David Spruill from LAMFT to be included in forum.

LCA is getting updates from the Tatman group. Medicare bills currently have no support at the state level. D Mayeux recommends reaching out to the aids as they are the ones that provide briefings to the Senator. E Airhia states Act 370 has the LDH cutting down services of mental health.

K Steele thanks K Blum for her time.

K Steele nominates C Guillotte to remain the Legislative Committee Chair and E Airhia and J Mims as members.

K Steele asks for public comments. No comments.

C Guillotte motions to approve the report. All approve; no abstentions.

Committee on Licensure/Supervision/Appraisal –LPC J Mims, J Cortez, L Fazio-Griffith

L Fazio-Griffith presents the LPC licensure report. The data includes those practice settings and expedited applications approved each month by Board Staff:

Total Number of LPC Applications Reviewed: December 2019 & January 2020				
Application	Dec	Jan	Expedited	Total
LPC Application for Licensure	14	10	10	34
31 APPROVED; 2 DENIED; 1 ADDITIONAL INFORMATION				
LPC Endorsement Application	0	9	0	9
8 APPROVED; 1 DENIED				
PLPC Application (Section 1, 2, 3)	6	17	18	41
38 APPROVED; 3 DENIED				
PLPC Application:Section 1 Only	0	1	0	1
1 APPROVED				
PLPC Application: Section 1 and 2 Only	0	0	0	0
NA				
PLPC Application: Section 2 Only	0	0	0	0
NA				
PLPC Application: Section 2 and 3 Only	0	0	0	0
NA				
PLPC Application: Section 3 Only	0	0	0	0
NA				
LPC Supervisor Application	9	4	1	14
12 APPROVED; 2 DENIED				
Appraisal Privilege	1	0	0	1
1 APPROVED				
PLPC: Change/Add Supervisor	4	2	0	6
6 APPROVED				
PLPC Practice Setting Updates	18	23	0	41
41 APPROVED				
Total LPC Folders Reviewed	52	66	29	147
<i>Expedited: Totals from Approvals from 11/15/2019-1/14/2020</i>				

K Steele nominates J Mims to remain chair and L Fazio-Griffith and J Cortez as members of the LPC Licensure Committee.

R Cathey motions to approve the licensure report. D Mayeux seconds. All approve; no abstentions.

J Doming reads the licensure committees proposal amended by the board attorney, Jim Raines, to define “substantially equivalent”:

Substantially Equivalent:

If an applicant has been fully licensed in another state as a Licensed Professional Counselor (LPC) for less than 5 years, the applicant’s supervised experience will be considered substantially equivalent for Louisiana licensure if the licensure requirements of the state in which they were licensed meets 75% of the direct, indirect, and supervision hours required by Louisiana law.

K Steele asks for public comments. No Comments.

K Steele motions to accept the substantially equivalent definition. D Mayeux seconds. All approved; no abstentions.

Committee on Licensure/Supervision/Appraisal Report LMFT- C Guillotte, K Steele, R Cathey, K Tyner

Report presented by C Guillotte.

Total Number of LMFT Applications Reviewed December 2019 & January 2020				
Application	Dec	Jan	Expedited	Total
LMFT Application for Licensure X Approved; X Denied	0	0	1	1
LMFT Out-of State Applications for Licensure X Approved; X Denied	0	0	0	0
PLMFT Section 1,2,3 X Approved; X Denied	1	0	0	1
PLMFT Section 1 Only X Approved; X Denied	0	0	0	0
PLMFT Section 2 and 3 Only X Approved; X Denied	0	0	0	0
PLMFT Change/Add Practice Setting X Approved; X Denied	2	2	0	4
PLMFT Change/Add Supervisor X Approved; X Denied	0	0	0	0
LMFT SC Application: Section 1 X Approved; X Denied	0	0	0	0
LMFT SC Application: Section 2 X Approved; X Denied	0	0	0	0
LMFT Supervisor Candidate X Approved; X Denied	1	0	0	1
LMFT Supervisor X Approved; X Denied	1	0	0	1
Total LMFT Folders Reviewed	5	2	1	8
<i>Expedited: Totals from Approvals from 11/15/2019-1/14/2020</i>				

45 LMFTs lapsed effective 12/31/19. 24 LMFTs expired effective 12/31/19 due to retirement, death or a move.

C Guillotte motions to approve the report. N Pierce seconds. All approve; no abstention.

Committee on Rules: J Mims, J Cortez, D Mayeux, K Steele

J Doming reads a statement on Criminal Records Check (CRC) proposed by the rules committee.

Policy Statement:

Effective April 1st, 2020 if a licensee is in LAPSED status, he/she will be required to submit to a fingerprint Criminal Records Check (CRC).

Effective January 20th, 2020 if a license is sanctioned the licensee will be asked to submit to a fingerprint Criminal Records Check (CRC).

Fingerprint results will be applicable for 90 days once received by the board office.

E Airhia motions to accept the proposal. K Steele seconds. All approve; no abstention.

K Steele motions to recess at 2:01pm. D Mayeux seconds. All approve; no abstentions.

K Steele motions to reconvene at 2:12pm. C Guillotte seconds. All approve; no abstentions.

Committee on Professional Assistance Program (PAP): R Cathey, E Airhia, L Fazio-Griffith

R Cathey presents the PAP report. PAP concerned about one participant not executing the MOU required. If participants do not sign MOU they are returned to the disciplinary committee. One PAP participant was released. R Cathey nominates E Airhia to chair the committee with himself and L Fazio-Griffith as committee members.

K Steele asks for public comments. No comments.

R Cathey motions to approve the PAP report. C Guillotte seconds. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee Report: R Cathey, K Steele, K Tyner, C Guillotte

R Cathey presents report. The committee will update the supervisor handbook, training video and examinations required for supervision licensure. The presentation will have more than just rules and law. He mentions the LAMFT conference is in February. The committee discussed adding peer supervision rules for LMFT renewal and competency evaluations and also supervisees evaluating supervisors. C Guillotte would like a push for professional identity.

K Steele asks for public comments. No comments.

R Cathey motions to approve report; E Airhia seconds. All approve; no abstentions.

Executive Director Report – J Doming

J Doming presents report. Discipline and PAP work; finalized phase 2 of website; state reports submitted; new record retention policy allowing electronic records; tested and qualified as a certified investigator; collaboration with staff; monthly financials. Presents proposal for billboard campaign.

K Steele asks for public comments. No comments.

N Pierce motions to accept the report. C Guillotte seconds. All approved; no abstentions.

Committee on Budget: J Doming, K Steele, N Pierce

J Doming presents the financial report for November and December 2019. J Doming asks for approval to move an expiring CD at Bancorp South into a new CD. J Doming asks for approval to add \$120,000 to the advertising budget for 2020 and 2021.

K Steele asks for public comments. No comments.

N Pierce motions to accept the financials. All approved; no abstentions.

Old Business- K Steele, J Doming

Board Member Annual Ethics Training was due December 31st. All board members and staff members submitted training certificates.

New Business – K Steele, J Doming

Board Committee nominations for correspondence, budget and personnel committees

Correspondence: N Pierce (Chair) and K Steele

Budget: N Pierce and K Steele (Chair)

Personnel: K Steele (Chair), D Mayeux, R Cathey

K Steele motions to approve the committees. All approve; no abstentions.

Next board meeting March 20, 2020 at 12:30pm

Closing

E Airhia motions to adjourn. C Guillotte seconds. All approved; no abstentions. Adjourn meeting at 2:55 PM.

Respectfully Submitted By,
Jamie S. Doming, Executive Director